



Online Education System Operating Manual for Schools



September, 2020.

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1 Introduction

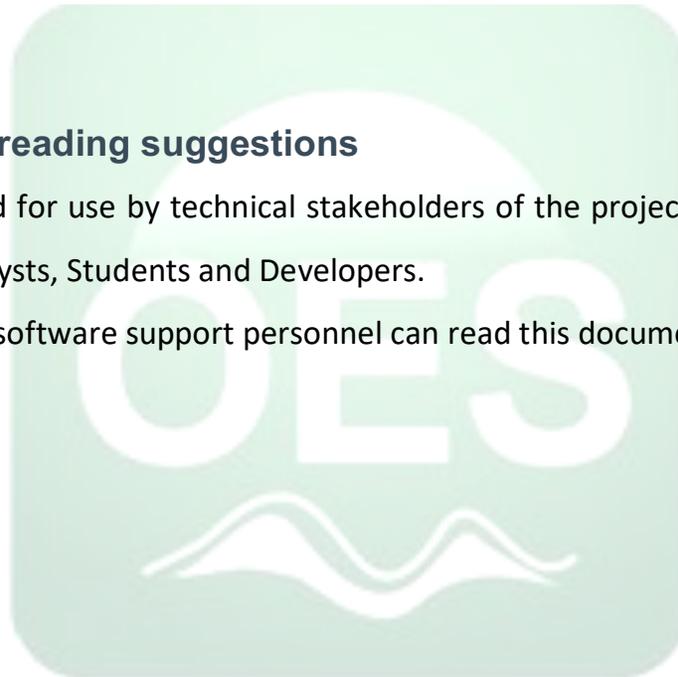
1.1 Purpose

The purpose of this software Operating Manual is to describe the technical terms and the steps necessary to operate the software and make it operational.

1.2 Intended audience and reading suggestions

This Operating Manual is intended for use by technical stakeholders of the project, such as the Systems Administrator, Chief Information Officer (CIO), Analysts, Students and Developers.

It is intended that stakeholders and software support personnel can read this document and coordinate their efforts in the Operation of the application.

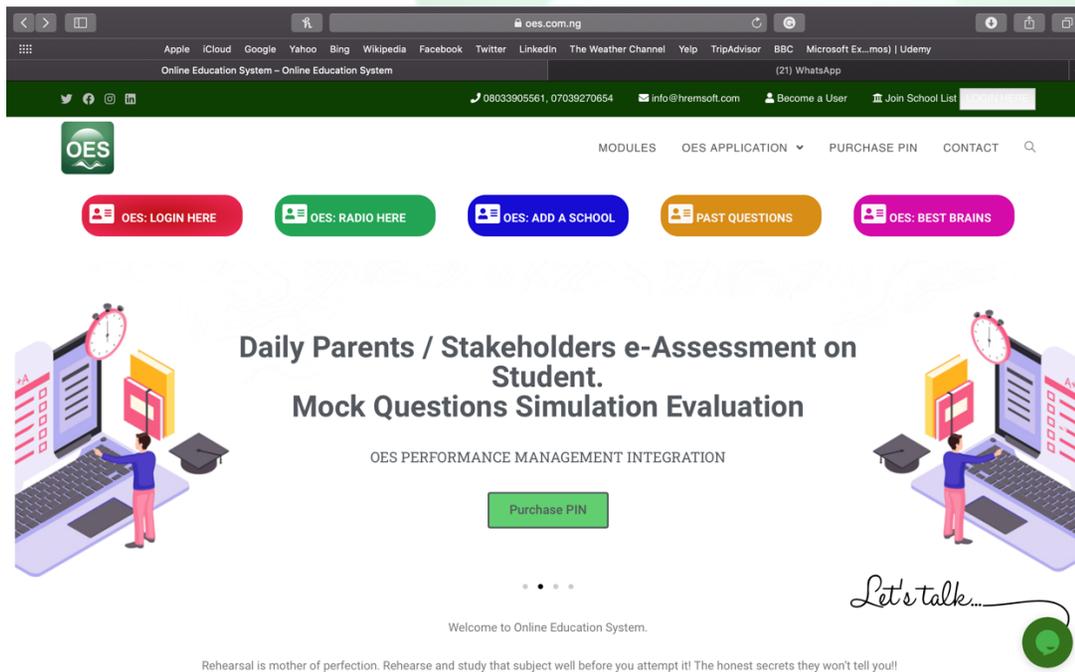


2 Software Operation Manual.

2.1.0 Operation Steps for Administrator.

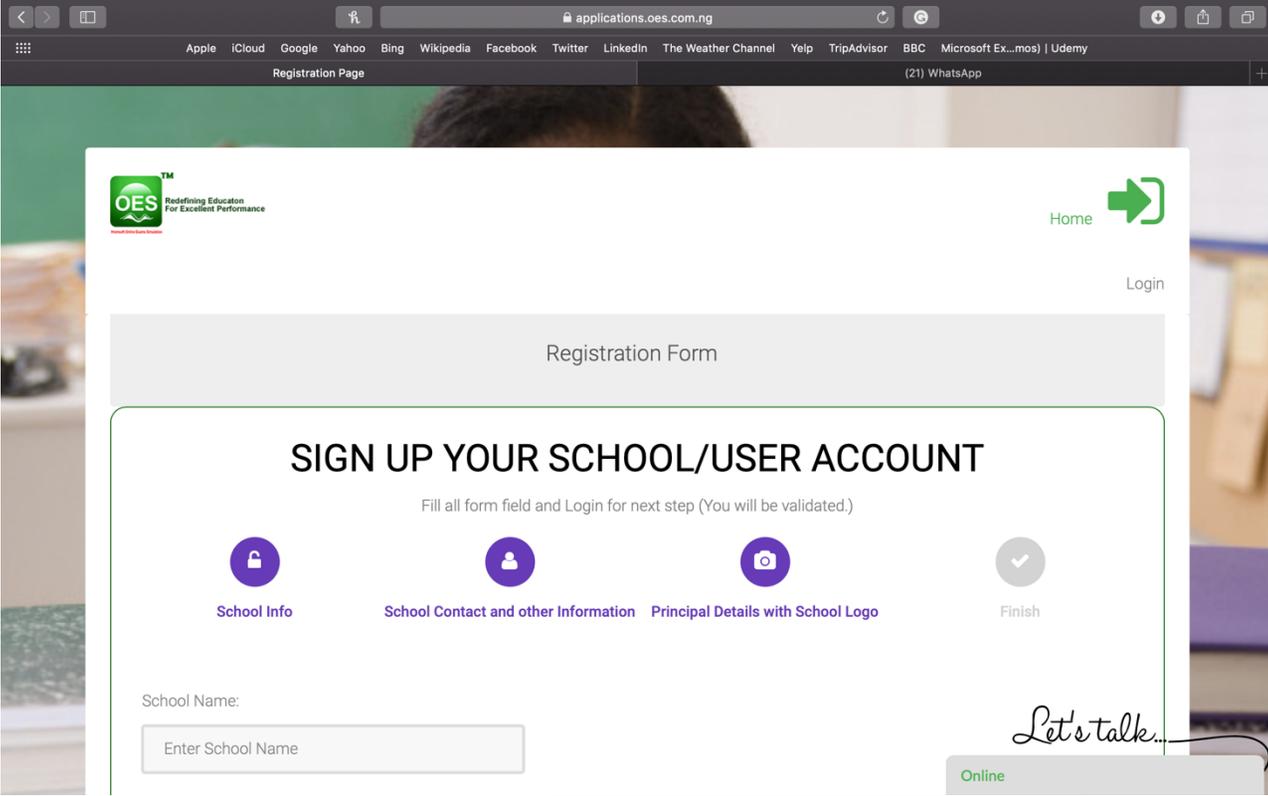
Ensure you have a browser installed on your computer such as Chrome, Opera, Internet Explorer, Mozilla Firefox

1. Double click on the browser and open it up. Type in the address bar <https://oes.com.ng>
2. Click on OES add: **ADD: A SCHOOL.**



The screenshot shows the OES website homepage in a browser. The browser's address bar displays "oes.com.ng". The website features a navigation menu with "MODULES", "OES APPLICATION", "PURCHASE PIN", and "CONTACT". Below the menu are five colored buttons: "OES: LOGIN HERE" (red), "OES: RADIO HERE" (green), "OES: ADD A SCHOOL" (blue), "PAST QUESTIONS" (orange), and "OES: BEST BRAINS" (purple). The main content area is titled "Daily Parents / Stakeholders e-Assessment on Student. Mock Questions Simulation Evaluation" and includes a "Purchase PIN" button. The page also features a "Welcome to Online Education System." message and a quote: "Rehearsal is mother of perfection. Rehearse and study that subject well before you attempt it! The honest secrets they won't tell you!".

3. Sign up as a School/User



Registration Page

Home

Login

Registration Form

SIGN UP YOUR SCHOOL/USER ACCOUNT

Fill all form field and Login for next step (You will be validated.)

School Info School Contact and other Information Principal Details with School Logo Finish

School Name:

Let's talk...

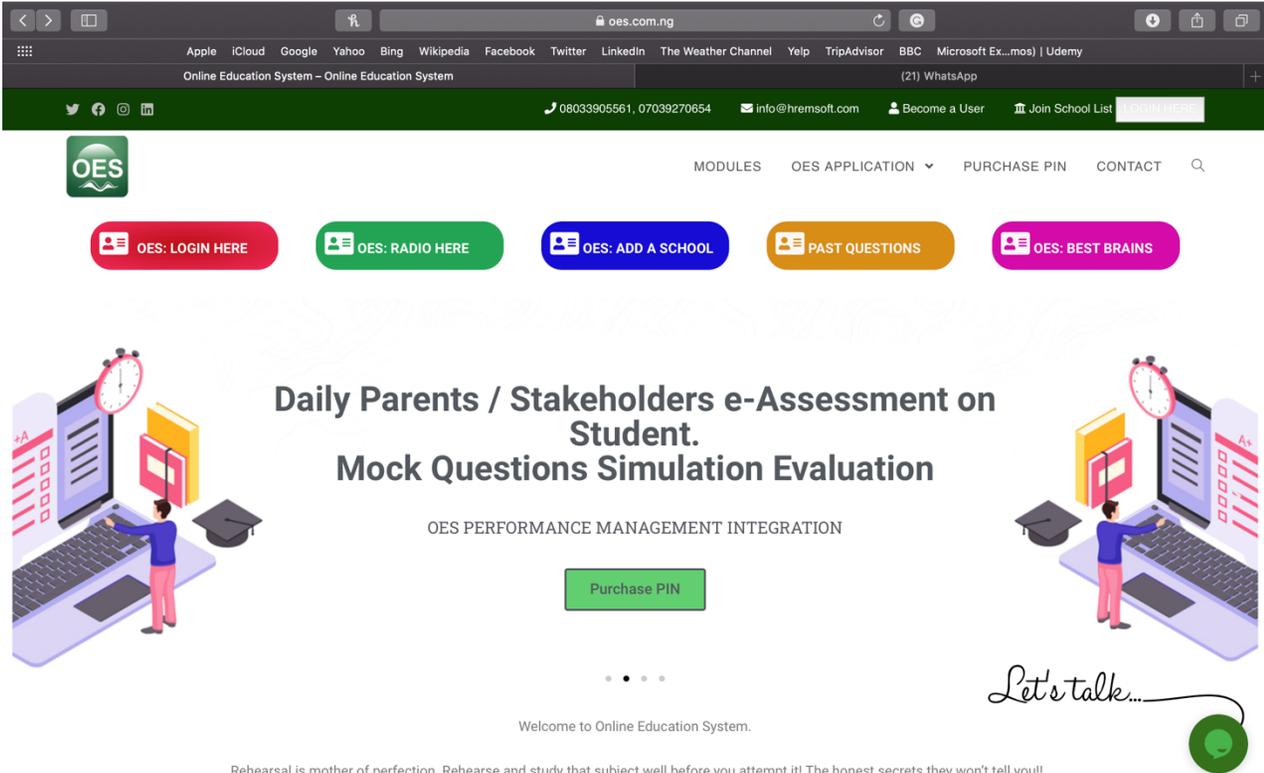
Online

ensure you fill all the necessary information correctly in this page, check agree to the OES Policy and click submit.

2.1.1 Steps to Create Teachers

Double click on the browser and open it up. Type in the address bar <https://oes.com.ng>

1. Registration Complete, return to main menu and click on **OES: LOGIN HERE**



The screenshot shows the OES website interface. At the top, there is a navigation bar with the OES logo on the left and links for 'MODULES', 'OES APPLICATION', 'PURCHASE PIN', and 'CONTACT' on the right. Below the navigation bar, there are five prominent buttons: 'OES: LOGIN HERE' (red), 'OES: RADIO HERE' (green), 'OES: ADD A SCHOOL' (blue), 'PAST QUESTIONS' (orange), and 'OES: BEST BRAINS' (purple). The main content area features a central banner with the text 'Daily Parents / Stakeholders e-Assessment on Student. Mock Questions Simulation Evaluation' and 'OES PERFORMANCE MANAGEMENT INTEGRATION'. A green 'Purchase PIN' button is centered below this text. The banner is flanked by two illustrations of a person at a laptop with a clock and a graduation cap. At the bottom of the banner, there is a 'Let's talk...' message with a green speech bubble icon. Below the banner, a small text reads 'Welcome to Online Education System.' and a larger text at the very bottom states 'Rehearsal is mother of perfection. Rehearse and study that subject well before you attempt it! The honest secrets they won't tell you!'.



2. Sign in with your **Username and Password**.

OES: Login Interface

[Register Here](#) [Purchase Pin](#) [Lost Password](#)

OES™
Redefining Education
For Excellent Performance

Login to Online Education System

Username

Password

I'm not a robot 
reCAPTCHA
Privacy - Terms

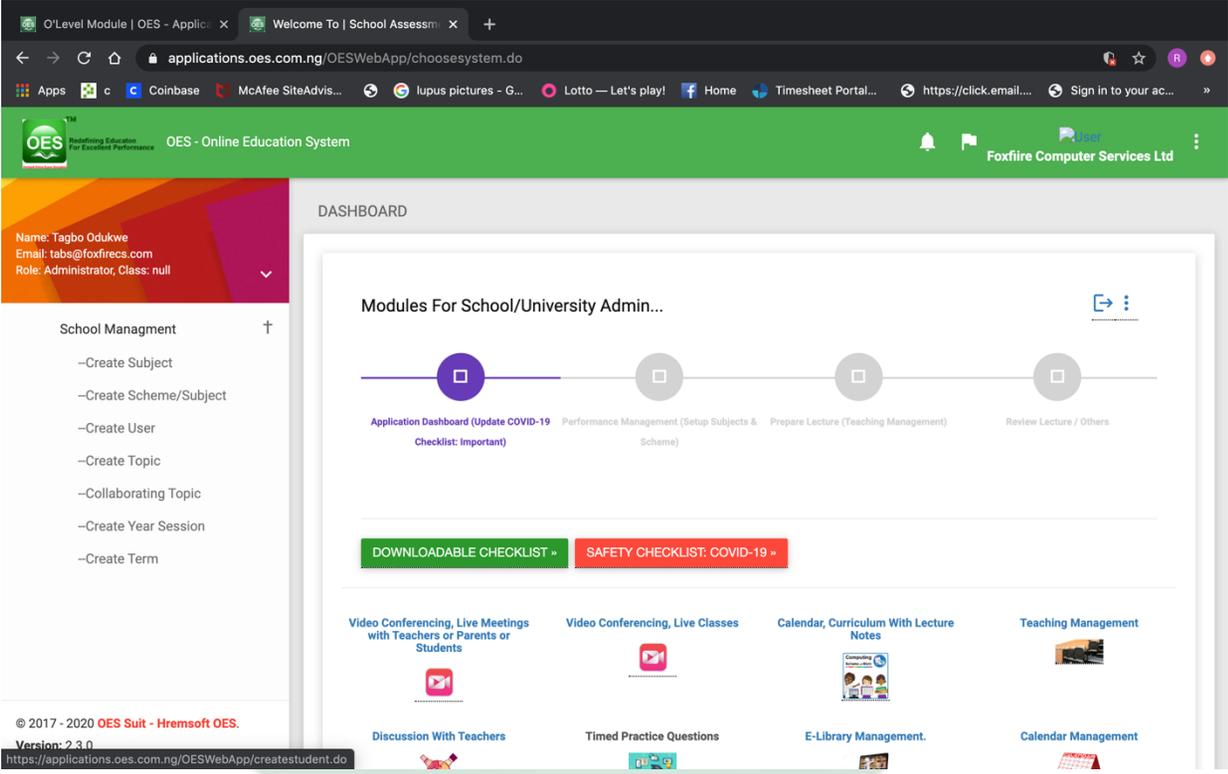
[Sign in!](#)

Let's talk...
Online



3. Click **Performance Management System** on the left of main screen.

4. Click **Create User** under School Management menu



The screenshot shows the OES Online Education System dashboard. The browser address bar is `applications.oes.com.ng/OESWebApp/choosesystem.do`. The dashboard header includes the OES logo, the text "OES - Online Education System", and the company name "Foxfire Computer Services Ltd".

School Management Menu:

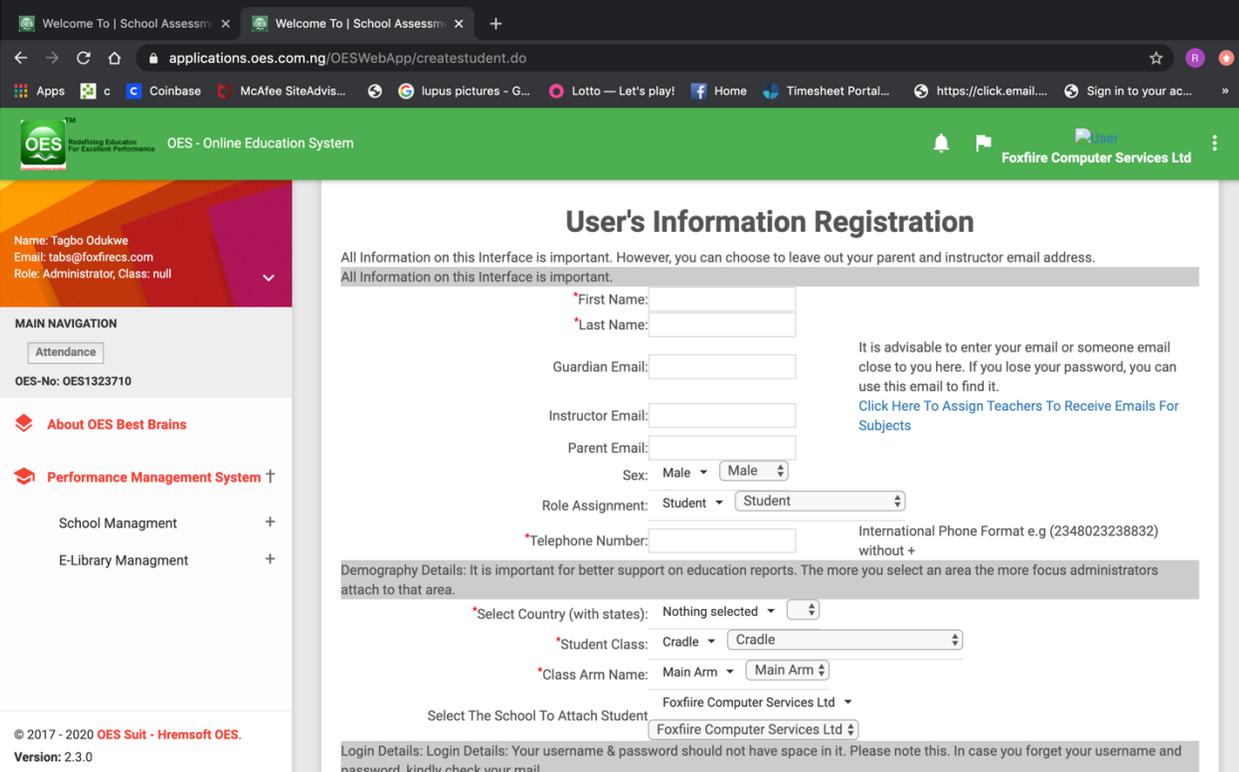
- Create Subject
- Create Scheme/Subject
- Create User
- Create Topic
- Collaborating Topic
- Create Year Session
- Create Term

Dashboard Modules:

- Application Dashboard (Update COVID-19 Checklist: Important)
- Performance Management (Setup Subjects & Scheme)
- Prepare Lecture (Teaching Management)
- Review Lecture / Others
- DOWNLOADABLE CHECKLIST >
- SAFETY CHECKLIST: COVID-19 >
- Video Conferencing, Live Meetings with Teachers or Parents or Students
- Video Conferencing, Live Classes
- Calendar, Curriculum With Lecture Notes
- Teaching Management
- Discussion With Teachers
- Timed Practice Questions
- E-Library Management.
- Calendar Management

Footer: © 2017 - 2020 OES Suit - Hemsoft OES. Version: 2.3.0. `https://applications.oes.com.ng/OESWebApp/createtestudent.do`

5. Scroll down to fill all the required information and click **Create Teacher/Student Details**



Welcome To | School Assessm x Welcome To | School Assessm x +

applications.oes.com.ng/OESWebApp/createstudent.do

OES - Online Education System

Foxfire Computer Services Ltd

Name: Tagbo Odukwe
Email: tabs@foxfires.com
Role: Administrator, Class: null

MAIN NAVIGATION

Attendance

OES-No: OES1323710

About OES Best Brains

Performance Management System †

School Management +

E-Library Management +

User's Information Registration

All Information on this Interface is important. However, you can choose to leave out your parent and instructor email address.

All Information on this Interface is important.

*First Name:

*Last Name:

Guardian Email:

Instructor Email:

Parent Email:

Sex: Male

Role Assignment: Student

*Telephone Number: International Phone Format e.g (2348023238832) without +

Demography Details: It is important for better support on education reports. The more you select an area the more focus administrators attach to that area.

*Select Country (with states): Nothing selected

*Student Class: Cradle

*Class Arm Name: Main Arm

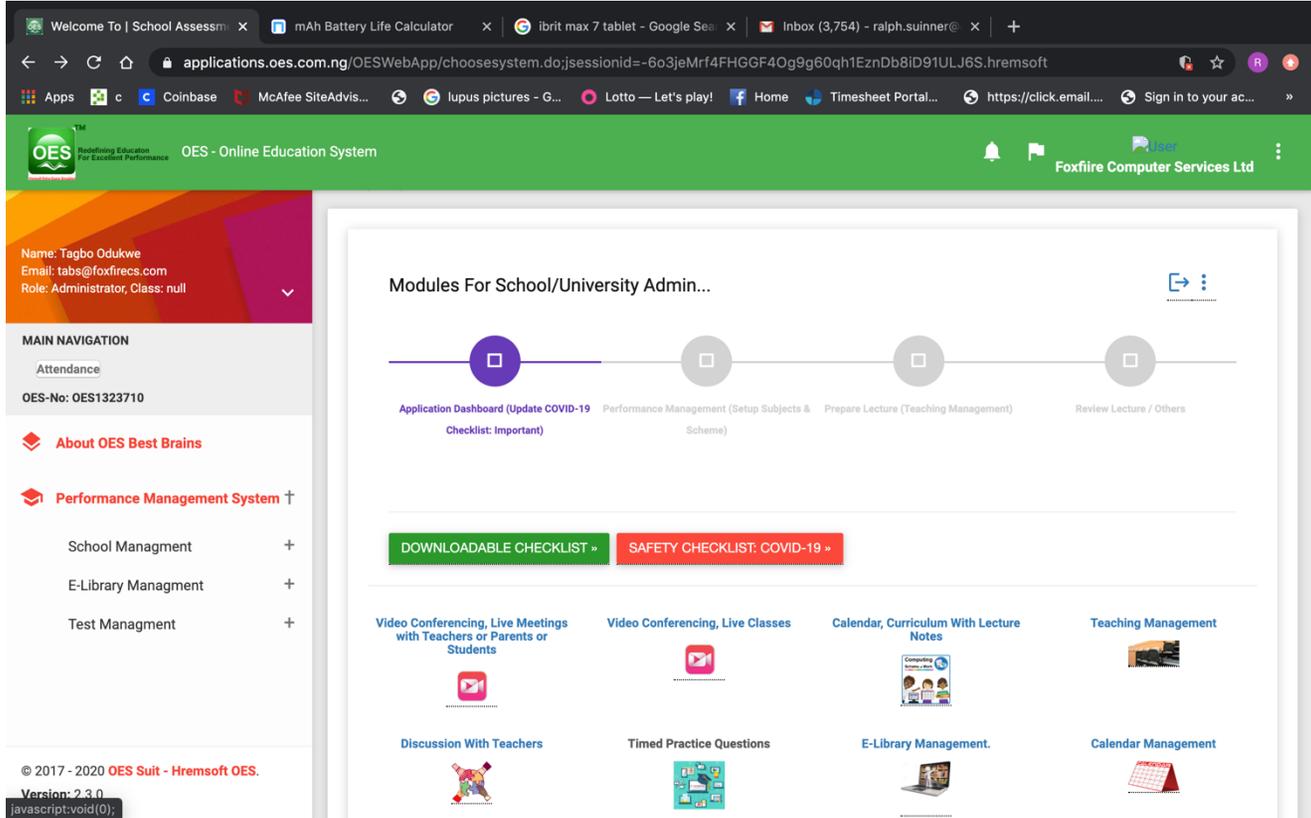
Select The School To Attach Student: Foxfire Computer Services Ltd

Login Details: Login Details: Your username & password should not have space in it. Please note this. In case you forget your username and password, kindly check your mail.

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Version: 2.3.0

2.1.2 Steps to Create Scheme of Work

1. Click **Performance Management System** on the left of main screen.



Welcome To | School Assessm... | mAh Battery Life Calculator... | ibrit max 7 tablet - Google Se... | Inbox (3,754) - ralph.suinner@... | +

applications.oes.com.ng/OESWebApp/choosesystem.do;jsessionid=-6o3jeMrf4FHGGF4Og9g60qh1EznDb8iD91ULJ6S.hremsoft

OES - Online Education System

Name: Tagbo Odukwé
Email: tabs@foxfires.com
Role: Administrator, Class: null

MAIN NAVIGATION

Attendance

OES-No: OES1323710

About OES Best Brains

Performance Management System

School Management

E-Library Management

Test Management

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javascript:void(0);

Modules For School/University Admin...

Application Dashboard (Update COVID-19)
Checklist: Important

Performance Management (Setup Subjects & Scheme)

Prepare Lecture (Teaching Management)

Review Lecture / Others

DOWNLOADABLE CHECKLIST >

SAFETY CHECKLIST: COVID-19 >

Video Conferencing, Live Meetings with Teachers or Parents or Students

Video Conferencing, Live Classes

Calendar, Curriculum With Lecture Notes

Teaching Management

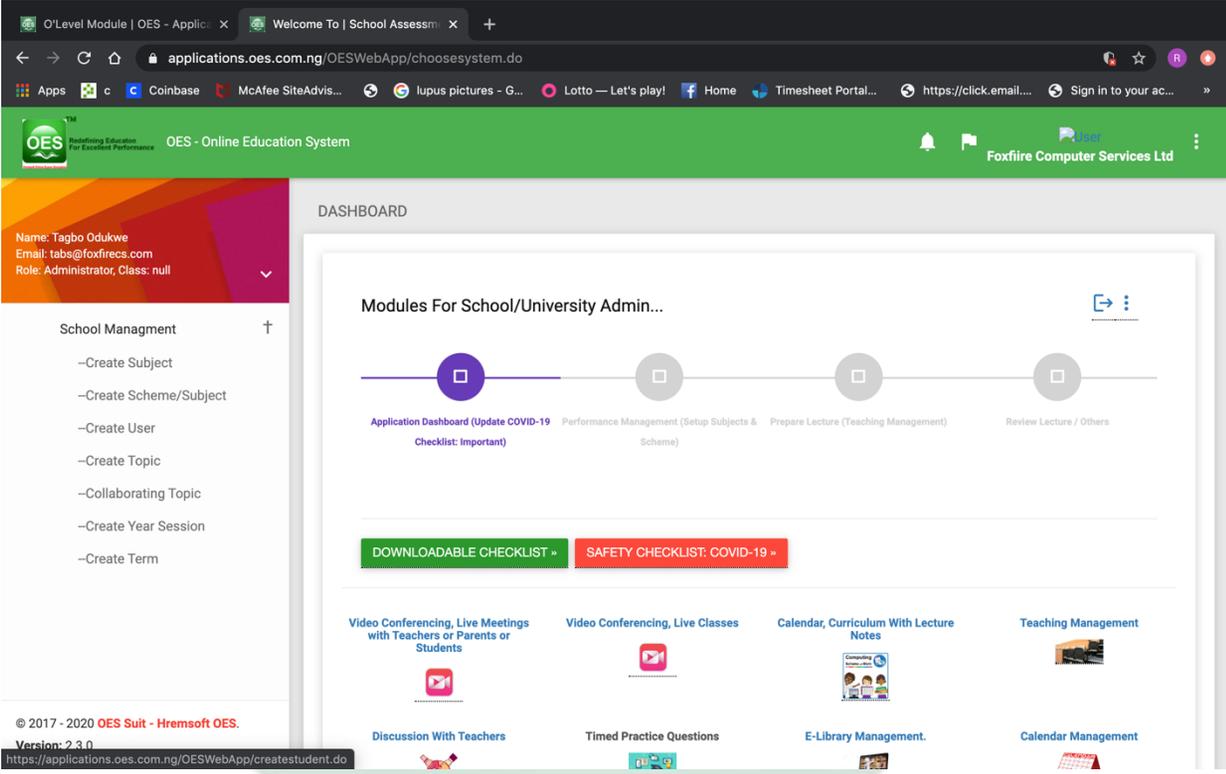
Discussion With Teachers

Timed Practice Questions

E-Library Management.

Calendar Management

2. Click **Create Scheme/Subject** under School Management menu



The screenshot displays the OES Online Education System dashboard. The browser address bar shows the URL `applications.oes.com.ng/OESWebApp/choosesystem.do`. The dashboard header includes the OES logo, the text "OES - Online Education System", and the user's name "Foxfire Computer Services Ltd".

The left sidebar menu is expanded to show the "School Management" section, which includes the following options:

- Create Subject
- Create Scheme/Subject
- Create User
- Create Topic
- Collaborating Topic
- Create Year Session
- Create Term

The main dashboard area, titled "DASHBOARD", features a section for "Modules For School/University Admin..." with four progress indicators:

- Application Dashboard (Update COVID-19 Checklist: Important)
- Performance Management (Setup Subjects & Scheme)
- Prepare Lecture (Teaching Management)
- Review Lecture / Others

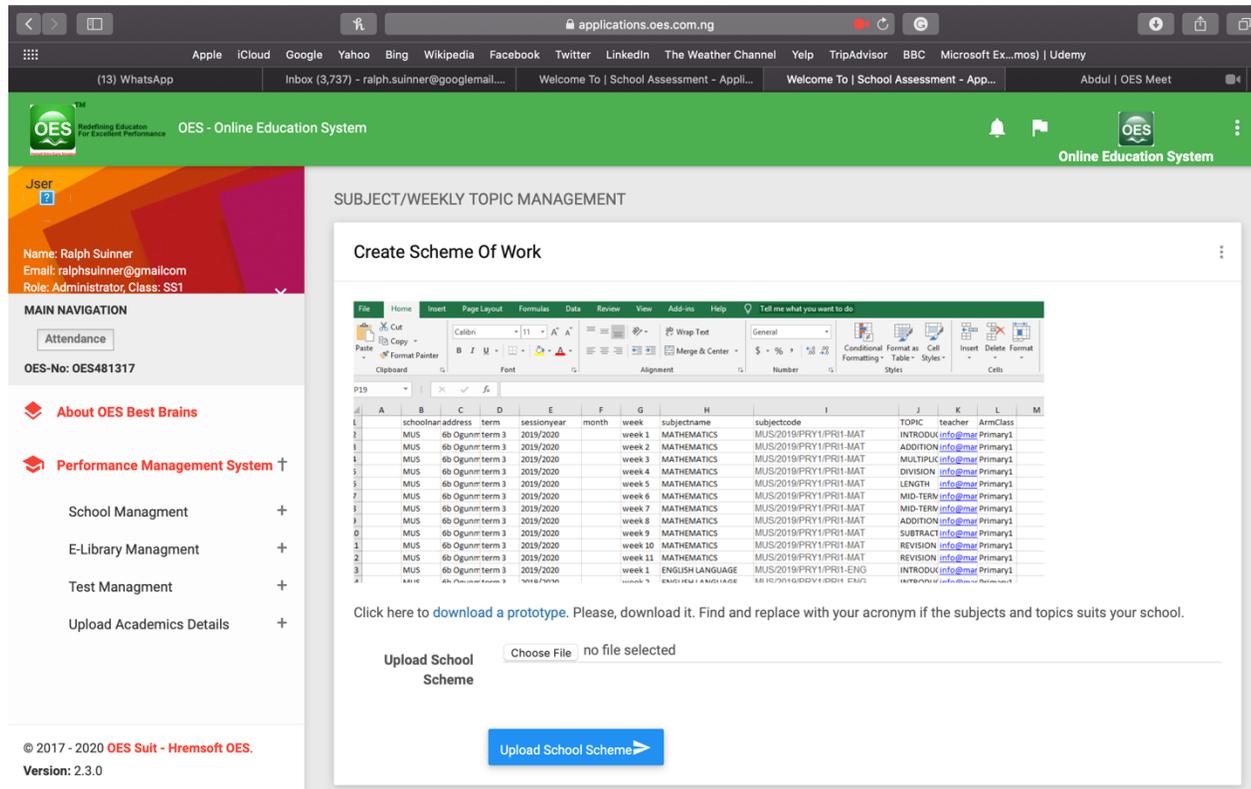
Below this section are two buttons: "DOWNLOADABLE CHECKLIST >" and "SAFETY CHECKLIST: COVID-19 >".

The dashboard also displays several administrative modules with icons:

- Video Conferencing, Live Meetings with Teachers or Parents or Students
- Video Conferencing, Live Classes
- Calendar, Curriculum With Lecture Notes
- Teaching Management
- Discussion With Teachers
- Timed Practice Questions
- E-Library Management.
- Calendar Management

At the bottom left, the footer contains the text: "© 2017 - 2020 OES Suit - Hemsoft OES. Version: 2.3.0 https://applications.oes.com.ng/OESWebApp/createtestudent.do"

3. Click **download a prototype**.



The screenshot shows the OES web application interface. The browser address bar displays 'applications.oes.com.ng'. The page title is 'OES - Online Education System'. The user profile on the left shows 'Name: Ralph Suinner', 'Email: ralphsuinner@gmail.com', and 'Role: Administrator, Class: SS1'. The main navigation menu includes 'Attendance', 'About OES Best Brains', 'Performance Management System', 'School Management', 'E-Library Management', 'Test Management', and 'Upload Academics Details'. The main content area is titled 'SUBJECT/WEEKLY TOPIC MANAGEMENT' and contains a 'Create Scheme Of Work' form. The form includes a rich text editor with a toolbar and a table with the following data:

#	A	B	C	D	E	F	G	H	I	J	K	L	M
1	schoolname	address	term	sessionyear	month	week	subjectname	subjectcode	TOPIC	teacher	AmcClass		
1	MUS	6b	Ogunm term 3	2019/2020		week 1	MATHEMATICS	MUS/2019/PRY1/PR1-1/MAT	INTRODUK	info@mar	Primary1		
1	MUS	6b	Ogunm term 3	2019/2020		week 2	MATHEMATICS	MUS/2019/PRY1/PR1-1/MAT	ADDITION	info@mar	Primary1		
1	MUS	6b	Ogunm term 3	2019/2020		week 3	MATHEMATICS	MUS/2019/PRY1/PR1-1/MAT	MULTIPLIK	info@mar	Primary1		
1	MUS	6b	Ogunm term 3	2019/2020		week 4	MATHEMATICS	MUS/2019/PRY1/PR1-1/MAT	DIVISION	info@mar	Primary1		
1	MUS	6b	Ogunm term 3	2019/2020		week 5	MATHEMATICS	MUS/2019/PRY1/PR1-1/MAT	LENGTH	info@mar	Primary1		
1	MUS	6b	Ogunm term 3	2019/2020		week 6	MATHEMATICS	MUS/2019/PRY1/PR1-1/MAT	MID-TERM	info@mar	Primary1		
1	MUS	6b	Ogunm term 3	2019/2020		week 7	MATHEMATICS	MUS/2019/PRY1/PR1-1/MAT	MID-TERM	info@mar	Primary1		
1	MUS	6b	Ogunm term 3	2019/2020		week 8	MATHEMATICS	MUS/2019/PRY1/PR1-1/MAT	ADDITION	info@mar	Primary1		
0	MUS	6b	Ogunm term 3	2019/2020		week 9	MATHEMATICS	MUS/2019/PRY1/PR1-1/MAT	SUBTRACT	info@mar	Primary1		
1	MUS	6b	Ogunm term 3	2019/2020		week 10	MATHEMATICS	MUS/2019/PRY1/PR1-1/MAT	REVISION	info@mar	Primary1		
2	MUS	6b	Ogunm term 3	2019/2020		week 11	MATHEMATICS	MUS/2019/PRY1/PR1-1/MAT	REVISION	info@mar	Primary1		
3	MUS	6b	Ogunm term 3	2019/2020		week 1	ENGLISH LANGUAGE	MUS/2019/PRY1/PR1-1/ENG	INTRODUK	info@mar	Primary1		

Below the table, there is a text prompt: 'Click here to [download a prototype](#). Please, download it. Find and replace with your acronym if the subjects and topics suits your school.' Below this is an 'Upload School Scheme' section with a 'Choose File' button and 'no file selected' text. At the bottom of the section is a blue 'Upload School Scheme' button.

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Version: 2.3.0

4. Fill the downloaded prototype on your computer

LAGOSSTATE SCHEME-2

Home Insert Page Layout Formulas Data Review View

Callibri (Body) 11

General

Conditional Formatting Format as Table Cell Styles

Insert Delete Format Sort & Filter

A1

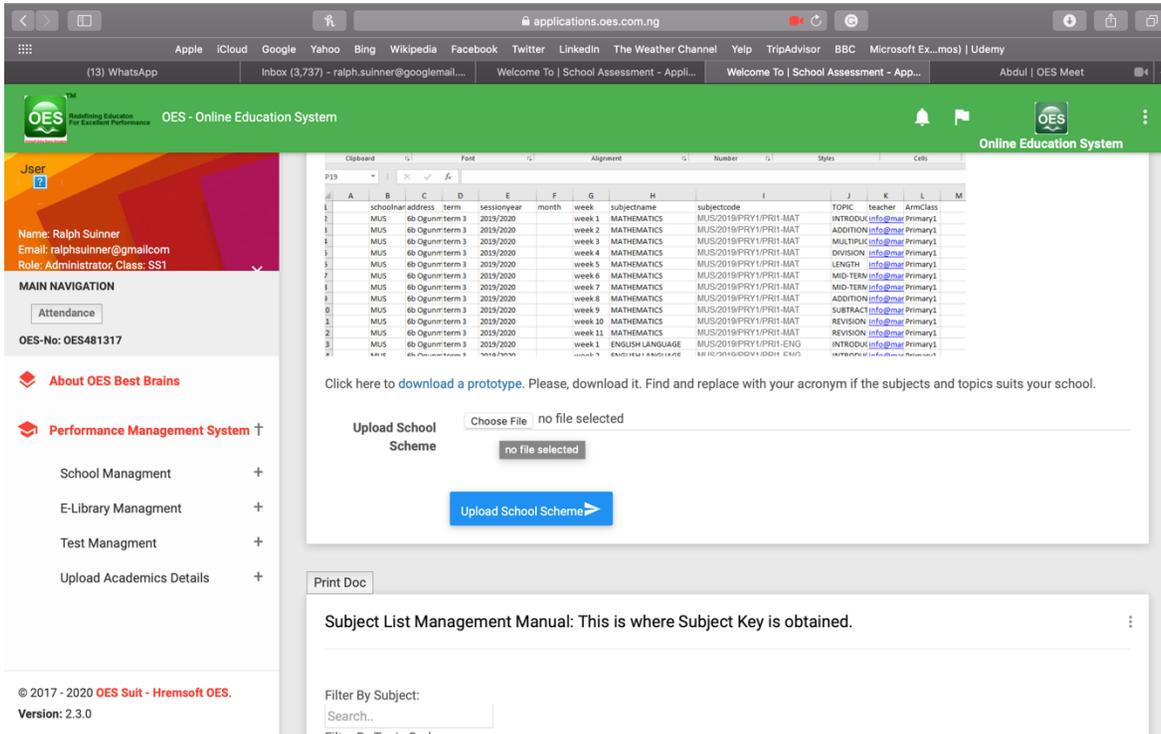
	A	B	C	D	E	F	G	H	I	J	K	L	M	N
		SCHOOL ADDRESS		TERM	SESSION/YEAR	MONTH	WEEK	SUBJECT NAME	SUBJECT CODE	TOPIC	TEACHER	CLASS LEV	TOPIC IN'	subjectpic
1														
2		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 1	MATHEMATICS	LMCI/2021/SSS1/MATHEMATICS-1	Number Base	LAGOS STATE	SSS1	Number f	maths.jpg
3		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 2	MATHEMATICS	LMCI/2021/SSS1/MATHEMATICS-1	Number Base II	LAGOS STATE	SSS1	Number f	maths.jpg
4		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 3	MATHEMATICS	LMCI/2021/SSS1/MATHEMATICS-1	Modular Arithmetic	LAGOS STATE	SSS1	Modular ,	maths.jpg
5		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 4	MATHEMATICS	LMCI/2021/SSS1/MATHEMATICS-1	Indices	LAGOS STATE	SSS1	Indices	maths.jpg
6		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 5	MATHEMATICS	LMCI/2021/SSS1/MATHEMATICS-1	Standard Form	LAGOS STATE	SSS1	Standard	maths.jpg
7		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 6	MATHEMATICS	LMCI/2021/SSS1/MATHEMATICS-1	Logarithms	LAGOS STATE	SSS1	Logarithm	maths.jpg
8		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 7	MATHEMATICS	LMCI/2021/SSS1/MATHEMATICS-1	Logariths II	LAGOS STATE	SSS1	Logariths	maths.jpg
9		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 8	MATHEMATICS	LMCI/2021/SSS1/MATHEMATICS-1	Logarithms III	LAGOS STATE	SSS1	Logarithm	maths.jpg
10		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 9	MATHEMATICS	LMCI/2021/SSS1/MATHEMATICS-1	Definitions of Set	LAGOS STATE	SSS1	Definitior	maths.jpg
11		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 10	MATHEMATICS	LMCI/2021/SSS1/MATHEMATICS-1	Set Operations	LAGOS STATE	SSS1	Set Oper	maths.jpg
12		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 11	MATHEMATICS	LMCI/2021/SSS1/MATHEMATICS-1	Simple Equations and Variation	LAGOS STATE	SSS1	Simple Ec	maths.jpg
13		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 1	CHEMISTRY	LMCI/2021/SSS1/CHEMISTRY-1	introduction to chemistry	LAGOS STATE	SSS1	introduc	maths.jpg
14		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 2	CHEMISTRY	LMCI/2021/SSS1/CHEMISTRY-1	chemical industries	LAGOS STATE	SSS1	chemical	maths.jpg
15		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 3	CHEMISTRY	LMCI/2021/SSS1/CHEMISTRY-1	atoms and molecules	LAGOS STATE	SSS1	atoms an	maths.jpg
16		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 4	CHEMISTRY	LMCI/2021/SSS1/CHEMISTRY-1	physical and chemical changes	LAGOS STATE	SSS1	physical a	maths.jpg
17		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 5	CHEMISTRY	LMCI/2021/SSS1/CHEMISTRY-1	electronic configuration	LAGOS STATE	SSS1	electronic	maths.jpg
18		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 6	CHEMISTRY	LMCI/2021/SSS1/CHEMISTRY-1	relative atomic molecule	LAGOS STATE	SSS1	relative a	maths.jpg
19		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 7	CHEMISTRY	LMCI/2021/SSS1/CHEMISTRY-1	atomic mars/number	LAGOS STATE	SSS1	atomic m	maths.jpg
20		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 8	CHEMISTRY	LMCI/2021/SSS1/CHEMISTRY-1	chemical symbol	LAGOS STATE	SSS1	chemical	maths.jpg
21		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 9	CHEMISTRY	LMCI/2021/SSS1/CHEMISTRY-1	chemical equation	LAGOS STATE	SSS1	chemical	maths.jpg
22		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 10	CHEMISTRY	LMCI/2021/SSS1/CHEMISTRY-1	empirical/molecular formula	LAGOS STATE	SSS1	empirical	maths.jpg
23		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 11	CHEMISTRY	LMCI/2021/SSS1/CHEMISTRY-1	chemical laws/examination	LAGOS STATE	SSS1	chemical	maths.jpg
24		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 1	PHYSICS	LMCI/2021/SSS1/PHYSICS-1	Introduction to physics	LAGOS STATE	SSS1	Introduc	maths.jpg
25		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 2	PHYSICS	LMCI/2021/SSS1/PHYSICS-1	Work, Energy and Power	LAGOS STATE	SSS1	Work, En	maths.jpg
26		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 3	PHYSICS	LMCI/2021/SSS1/PHYSICS-1	Derived and Fundamental Quantiti	LAGOS STATE	SSS1	Derived a	government.jpg
27		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 4	PHYSICS	LMCI/2021/SSS1/PHYSICS-1	Time	LAGOS STATE	SSS1	Time	government.jpg
28		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 5	PHYSICS	LMCI/2021/SSS1/PHYSICS-1	Friction and Motion	LAGOS STATE	SSS1	Friction a	government.jpg
29		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 6	PHYSICS	LMCI/2021/SSS1/PHYSICS-1	Position	LAGOS STATE	SSS1	Position	government.jpg
30		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 7	PHYSICS	LMCI/2021/SSS1/PHYSICS-1	Rectilinear Acceleration	LAGOS STATE	SSS1	Rectilinee	government.jpg
31		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 8	PHYSICS	LMCI/2021/SSS1/PHYSICS-1	Upthrust and Archimedes's princip	LAGOS STATE	SSS1	Upthrust	government.jpg
32		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 9	PHYSICS	LMCI/2021/SSS1/PHYSICS-1	Work, Energy and Power	LAGOS STATE	SSS1	Work, En	government.jpg
33		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 10	PHYSICS	LMCI/2021/SSS1/PHYSICS-1	Viscosity	LAGOS STATE	SSS1	Viscosity	government.jpg
34		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 11	PHYSICS	LMCI/2021/SSS1/PHYSICS-1	Field Concept and types of Field	LAGOS STATE	SSS1	Field Con	government.jpg
35		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 1	ECONOMICS	LMCI/2021/SSS1/ECONOMICS-1	Introduction to Economics	LAGOS STATE	SSS1	Introduc	government.jpg
36		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 2	ECONOMICS	LMCI/2021/SSS1/ECONOMICS-1	Economics as a science,art or socia	LAGOS STATE	SSS1	Economic	government.jpg
37		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 3	ECONOMICS	LMCI/2021/SSS1/ECONOMICS-1	Basic concept in Economics	LAGOS STATE	SSS1	Basic con	government.jpg
38		LMCI	ALAU SA SECRETATRIAT, LAGOS	term 1	2020/2021	SEPTEMBER	WEEK 4	ECONOMICS	LMCI/2021/SSS1/ECONOMICS-1	Importance to opoortunity cost	LAGOS STATE	SSS1	Imoortan	government.ioe

Ready Count: 845 100%

From the spreadsheet above, below are the header's requirement

- SCHOOL NAME: Write the name of your school e.g. Crown Memorial College.
- ADDRESS: Write the address of your school e.g. Plot 22, Adetokunbo Ademola Street, Wuse II, Abuja, Nigeria.
- TERM: Write the term the Scheme of work is intended for e.g. Term 1.
- SESSION/YEAR: Write the Session/year the Scheme of work is intended for e.g. 2019/2020.
- MONTH: Write the Month the Scheme of work is intended for e.g. October.
- WEEK: Write the Week the Scheme of work is intended for e.g. week 1.
- SUBJECT NAME: Write the Name of the Subject e.g. Mathematics.
- SUBJECT CODE: Write the Subject Code e.g. Mat112.
- TOPIC: Write the topic intended to be treated on this Subject e.g. Numerical Analysis.
- TEACHER: Mr Ajayi Emeka Tukur.
- CLASS LEVEL: write the Class/Level this Scheme of Work is intended for e.g. SSS 2.
- TOPIC INTRODUCTION: Write the topic intended to be treated on this Subject e.g. Numerical Analysis.
- Subjectpic: add the picture of each subject to this column e.g. maths.jpg

5. Click **Choose file**, to choose the filled prototype.



Clipboard Font Alignment Number Styles Cells

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	schoolname	address	term	session/year	month	week	subjectname	subjectcode	TOPIC	teacher	ArmClass		
1	MUS	60 Ogunrin	term 3	2019/2020	week 1	MATHEMATICS	MUS/2019/PRY1/PRH1-MAT	INTRODU	info@mar	Primary1			
1	MUS	60 Ogunrin	term 3	2019/2020	week 2	MATHEMATICS	MUS/2019/PRY1/PRH1-MAT	ADDITION	info@mar	Primary1			
1	MUS	60 Ogunrin	term 3	2019/2020	week 3	MATHEMATICS	MUS/2019/PRY1/PRH1-MAT	MULTIPLI	info@mar	Primary1			
1	MUS	60 Ogunrin	term 3	2019/2020	week 4	MATHEMATICS	MUS/2019/PRY1/PRH1-MAT	DIVISION	info@mar	Primary1			
1	MUS	60 Ogunrin	term 3	2019/2020	week 5	MATHEMATICS	MUS/2019/PRY1/PRH1-MAT	LENGTH	info@mar	Primary1			
7	MUS	60 Ogunrin	term 3	2019/2020	week 6	MATHEMATICS	MUS/2019/PRY1/PRH1-MAT	MID-TERM	info@mar	Primary1			
1	MUS	60 Ogunrin	term 3	2019/2020	week 7	MATHEMATICS	MUS/2019/PRY1/PRH1-MAT	MID-TERM	info@mar	Primary1			
1	MUS	60 Ogunrin	term 3	2019/2020	week 8	MATHEMATICS	MUS/2019/PRY1/PRH1-MAT	ADDITION	info@mar	Primary1			
1	MUS	60 Ogunrin	term 3	2019/2020	week 9	MATHEMATICS	MUS/2019/PRY1/PRH1-MAT	SUBTRACT	info@mar	Primary1			
1	MUS	60 Ogunrin	term 3	2019/2020	week 10	MATHEMATICS	MUS/2019/PRY1/PRH1-MAT	REVISION	info@mar	Primary1			
2	MUS	60 Ogunrin	term 3	2019/2020	week 11	MATHEMATICS	MUS/2019/PRY1/PRH1-MAT	REVISION	info@mar	Primary1			
3	MUS	60 Ogunrin	term 3	2019/2020	week 1	ENGLISH LANGUAGE	MUS/2019/PRY1/PRH1-ENG	INTRODU	info@mar	Primary1			
2	ENGL	60 Ogunrin	term 3	2019/2020	week 2	ENGLISH LANGUAGE	MUS/2019/PRY1/PRH1-ENG	INTRODU	info@mar	Primary1			

Click here to [download a prototype](#). Please, download it. Find and replace with your acronym if the subjects and topics suits your school.

Upload School Scheme

Choose File no file selected

no file selected

Upload School Scheme

Print Doc

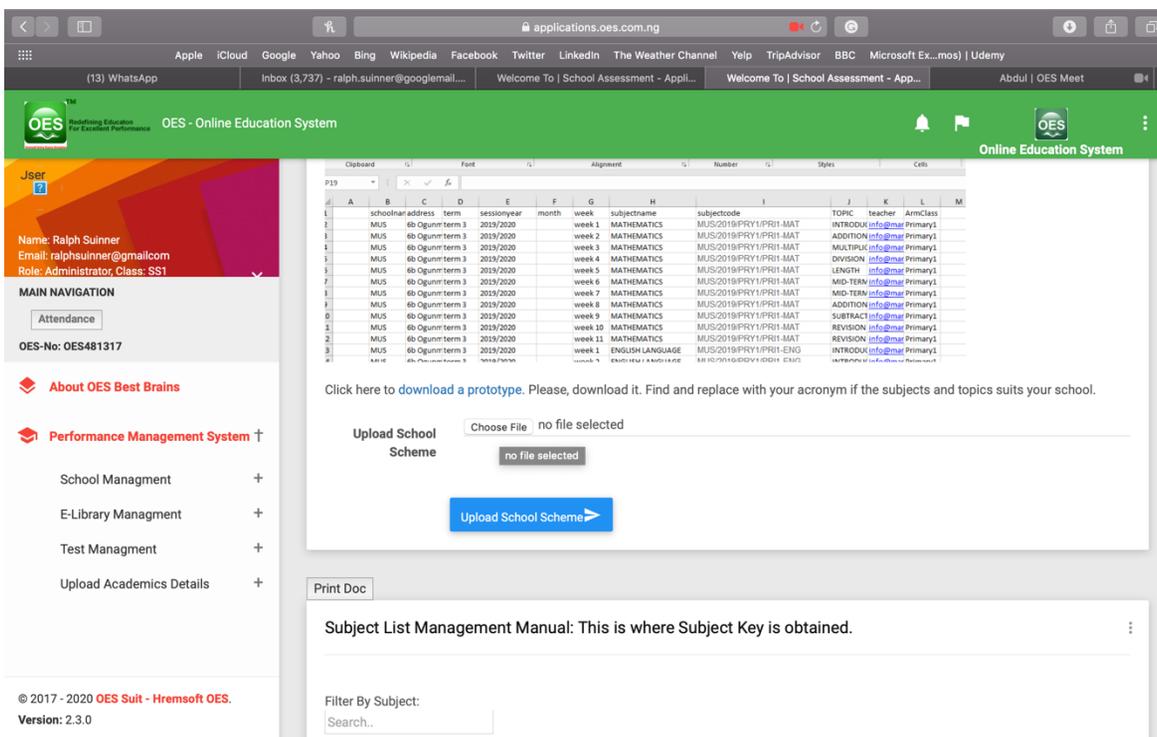
Subject List Management Manual: This is where Subject Key is obtained.

Filter By Subject:

Search..

Filter By Topic Code:

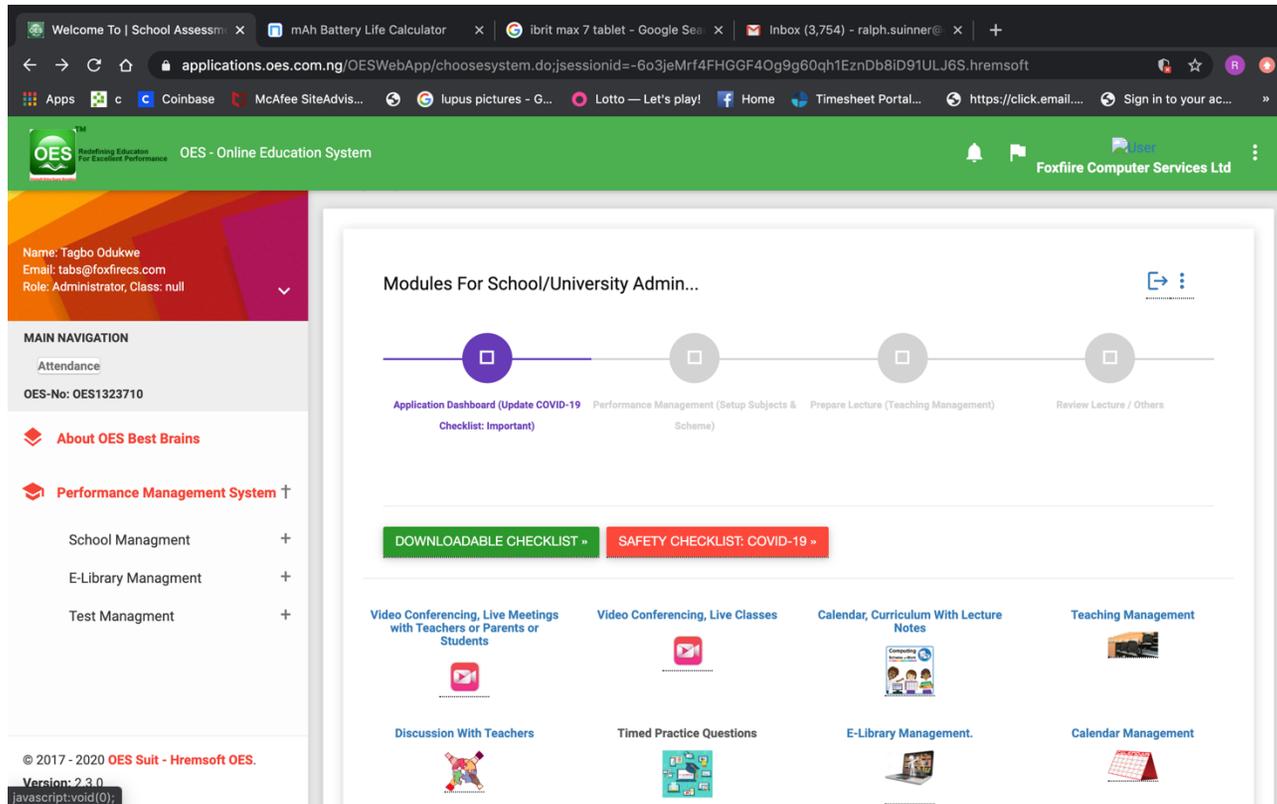
6. Click **Upload School Scheme** to upload the scheme of work.



The screenshot shows the OES Online Education System interface. The top navigation bar includes the OES logo and the text 'OES - Online Education System'. The left sidebar contains user information for 'Jser' (Name: Ralph Suinner, Email: ralphsuinner@gmail.com, Role: Administrator, Class: SS1) and a 'MAIN NAVIGATION' menu with options like 'Attendance', 'About OES Best Brains', 'Performance Management System', 'School Management', 'E-Library Management', 'Test Management', and 'Upload Academics Details'. The main content area features a spreadsheet with columns for school details, session/year, month, week, subject name, subject code, topic, teacher, and arm/class. Below the spreadsheet, there is a section titled 'Upload School Scheme' with a 'Choose File' button (no file selected) and a prominent blue 'Upload School Scheme' button. A 'Print Doc' button is also visible. At the bottom, there is a 'Subject List Management Manual' section with a search filter.

2.1.3 Steps to Create Students

1. Click **Performance Management System** on the left of main screen.



The screenshot shows the OES Online Education System dashboard. The browser address bar displays the URL: `applications.oes.com.ng/OESWebApp/choosesystem.do;jsessionid=-6o3jeMrf4FHGGF4Og9g60qh1EznDb8ID91ULJ6S.hremsoft`. The dashboard header includes the OES logo, the text "OES - Online Education System", and the company name "Foxfire Computer Services Ltd".

The user profile on the left shows: Name: Tagbo Odukwe, Email: tabs@foxfirecs.com, Role: Administrator, Class: null. The OES-No is OES1323710.

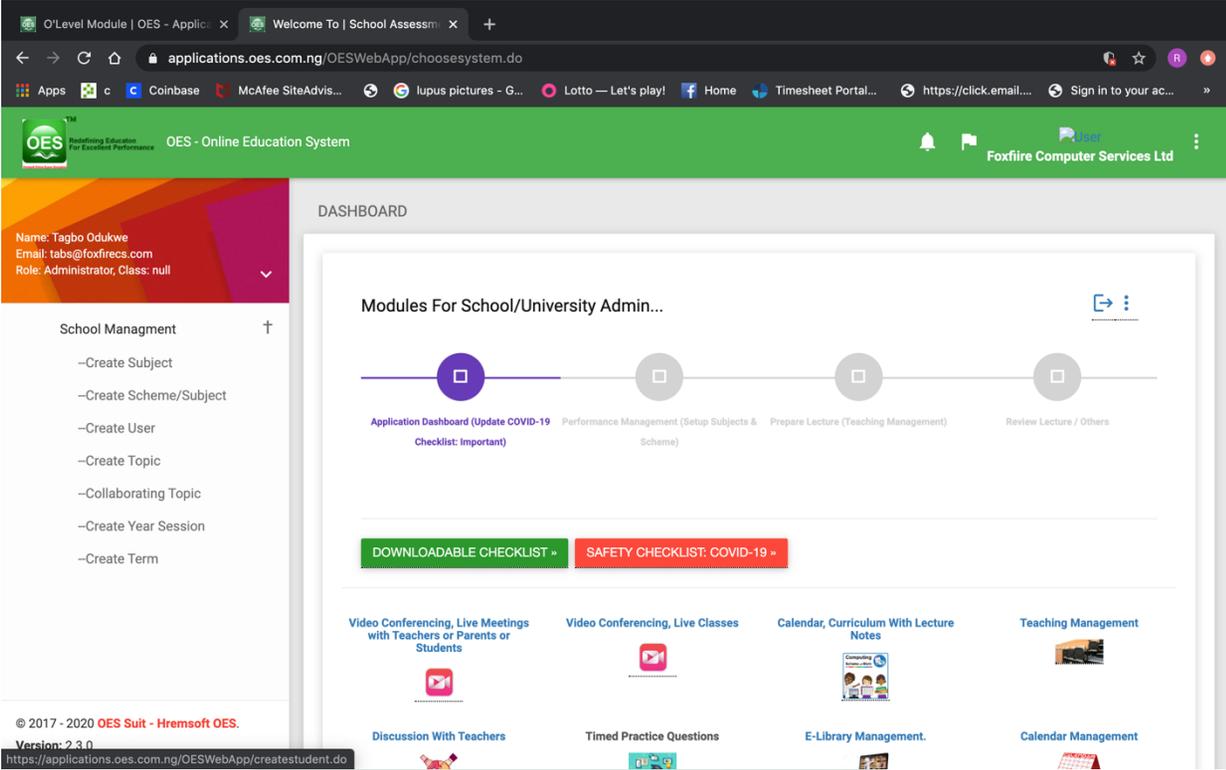
The main navigation menu on the left includes: Attendance, About OES Best Brains, Performance Management System (expanded), School Management, E-Library Management, and Test Management.

The main content area is titled "Modules For School/University Admin..." and features a progress bar with four steps: Application Dashboard (Update COVID-19 Checklist: Important), Performance Management (Setup Subjects & Scheme), Prepare Lecture (Teaching Management), and Review Lecture / Others. Below the progress bar are two buttons: "DOWNLOADABLE CHECKLIST" and "SAFETY CHECKLIST: COVID-19".

The dashboard also displays several module cards: Video Conferencing, Live Meetings with Teachers or Parents or Students; Video Conferencing, Live Classes; Calendar, Curriculum With Lecture Notes; Teaching Management; Discussion With Teachers; Timed Practice Questions; E-Library Management; and Calendar Management.

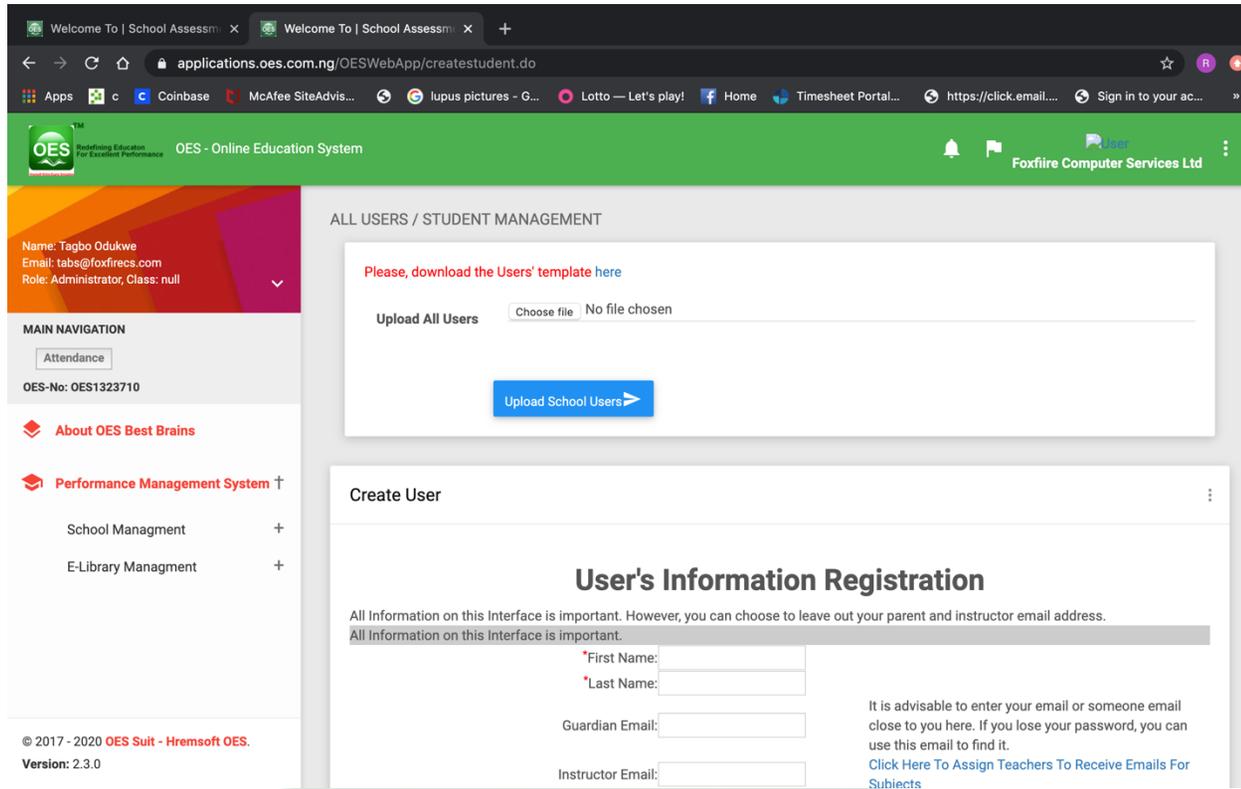
At the bottom left, the copyright information reads: © 2017 - 2020 OES Suit - Hremsoft OES. Version: 2.3.0. There is also a small code snippet: `javascript:void(0);`.

2. Click **Create User** under School Management menu.



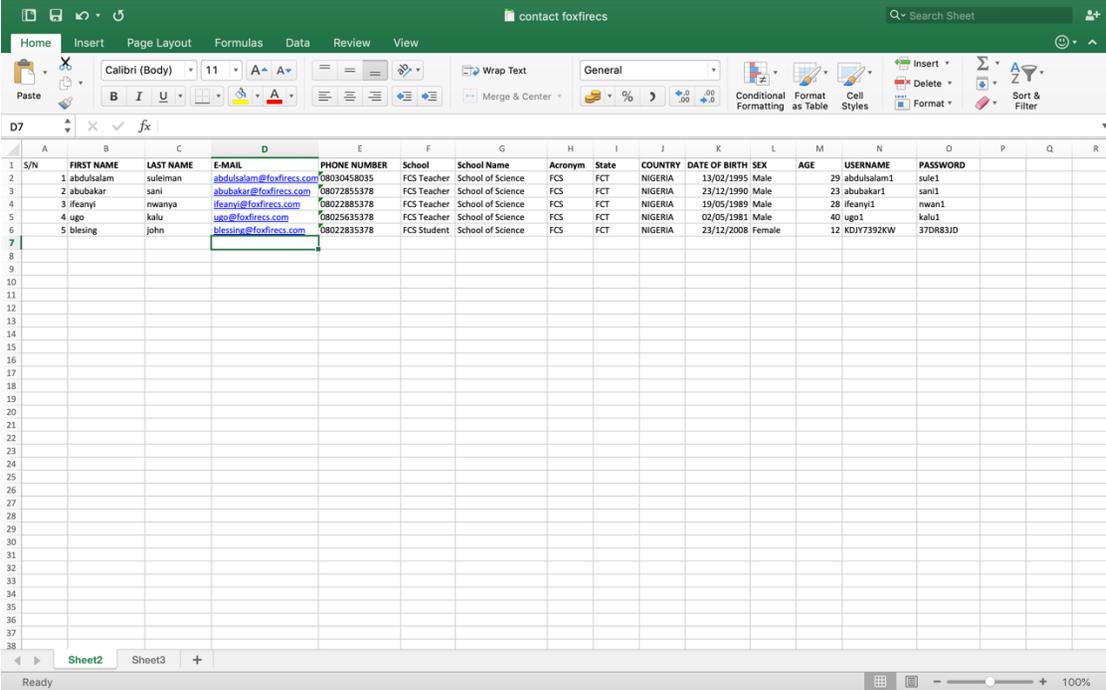
O'Level Module | OES - Applic... Welcome To | School Assessm...
applications.oes.com.ng/OESWebApp/choosesystem.do
Apps c Coinbase McAfee SiteAdvis... lupus pictures - G... Lotto — Let's play! Home Timesheet Portal... https://click.email... Sign in to your ac...
OES™ Redefining Education For Excellent Performance OES - Online Education System Foxfire Computer Services Ltd
Name: Tagbo Odukwe
Email: tabs@foxfirecs.com
Role: Administrator, Class: null
School Management
-Create Subject
-Create Scheme/Subject
-Create User
-Create Topic
-Collaborating Topic
-Create Year Session
-Create Term
DASHBOARD
Modules For School/University Admin...
Application Dashboard (Update COVID-19 Checklist: Important) Performance Management (Setup Subjects & Scheme) Prepare Lecture (Teaching Management) Review Lecture / Others
DOWNLOADABLE CHECKLIST > SAFETY CHECKLIST: COVID-19 >
Video Conferencing, Live Meetings with Teachers or Parents or Students Video Conferencing, Live Classes Calendar, Curriculum With Lecture Notes Teaching Management
Discussion With Teachers Timed Practice Questions E-Library Management. Calendar Management
© 2017 - 2020 OES Suit - Hemsoft OES.
Version: 2.3.0
https://applications.oes.com.ng/OESWebApp/createtestudent.do

3. Click the link **Please, download the Users' template here**, to download the templet.



The screenshot displays the OES Online Education System interface. The browser address bar shows the URL `applications.oes.com.ng/OESWebApp/createstudent.do`. The page header includes the OES logo and the text "OES - Online Education System". The user profile on the left indicates the user is Tagbo Odukwè, an Administrator, with the email `tabo@foxfires.com` and OES-No: `OES1323710`. The main navigation menu includes "Attendance", "About OES Best Brains", and "Performance Management System" with sub-items for "School Management" and "E-Library Management". The main content area is titled "ALL USERS / STUDENT MANAGEMENT" and contains a message: "Please, download the Users' template here" with a link. Below this is an "Upload All Users" section with a "Choose file" button and "No file chosen" text, and an "Upload School Users" button. The "Create User" section is titled "User's Information Registration" and includes a warning: "All Information on this Interface is important. However, you can choose to leave out your parent and instructor email address." The registration form has fields for "First Name:", "Last Name:", "Guardian Email:", and "Instructor Email:". A note on the right states: "It is advisable to enter your email or someone email close to you here. If you lose your password, you can use this email to find it. Click Here To Assign Teachers To Receive Emails For Subjects". The footer shows the copyright information: "© 2017 - 2020 OES Suit - Hemsoft OES. Version: 2.3.0".

4. Fill the downloaded template.



S/N	FIRST NAME	LAST NAME	E-MAIL	PHONE NUMBER	School	School Name	Acronym	State	COUNTRY	DATE OF BIRTH	SEX	AGE	USERNAME	PASSWORD
1	abdusalam	suleiman	abdusalam@foxfirecs.com	08030458035	FCS Teacher	School of Science	FCS	FCT	NIGERIA	13/02/1995	Male	29	abdusalam1	sule1
2	abubakar	sani	abubakar@foxfirecs.com	0802285378	FCS Teacher	School of Science	FCS	FCT	NIGERIA	23/12/1990	Male	23	abubakar1	sani1
3	ifeanyi	mwanya	ifeanyi@foxfirecs.com	0802285378	FCS Teacher	School of Science	FCS	FCT	NIGERIA	19/05/1989	Male	28	ifeanyi1	nwan1
4	ugo	kalu	ugo@foxfirecs.com	0802563378	FCS Teacher	School of Science	FCS	FCT	NIGERIA	02/05/1981	Male	40	ugo1	kalu1
5	blesing	john	blesing@foxfirecs.com	08022835378	FCS Student	School of Science	FCS	FCT	NIGERIA	23/12/2008	Female	12	KDU17392KW	370R83JD

From the spreadsheet above, below are the header's requirement

- FIRST NAME: Write the first name of the user e.g. Kola
- LAST NAME: Write the last name of the user e.g. Frank
- E-MAIL: Write the e-mail address of the user e.g. kolafrank@gmail.com
- PHONE NUMBER: Write the phone number of the user e.g. 08030123456
- School: Write the acronym of the school and the Roll of the user e.g. CMC Student
- School Name: Crown Memorial College
- Acronym: Write your school acronym e.g. CMC
- State: Write the school your name is located e.g. Niger
- COUNTRY: Write the country your school is located e.g. Nigeria
- DATE OF BIRTH: Write the Date of Birth of the user e.g. 25/10/2004
- SEX: Write the gender of the user e.g. Male
- AGE: Write the age of the user e.g. 16
- USERNAME: Write the username you want to create for this user to log in with e.g. kolafrank2004
- PASSWORD: Write the password you want to create for this user to log in with e.g. kolafrank16
- ROLE: write the role you want this user to perform e.g. Student.



5. Click **choose file**

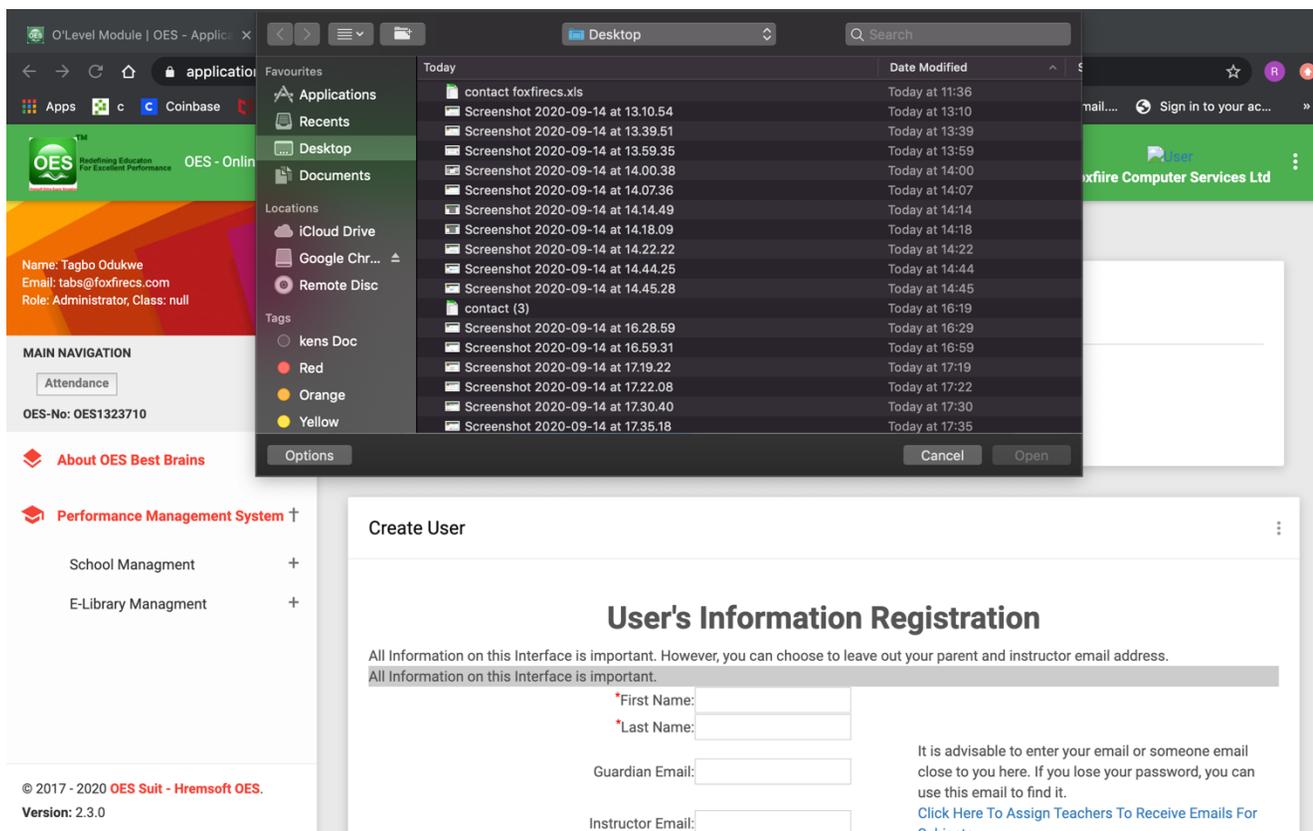
The screenshot shows a web browser window with the URL `applications.oes.com.ng/OESWebApp/createstudent.do`. The page header is green and contains the OES logo, the text "OES - Online Education System", and the company name "Foxfire Computer Services Ltd".

The main content area is titled "ALL USERS / STUDENT MANAGEMENT". It features a message: "Please, download the Users' template here". Below this is a section for "Upload All Users" with a "Choose file" button and the text "No file chosen". A blue button labeled "Upload School Users" is also present.

The "Create User" section is titled "User's Information Registration". It includes a warning: "All Information on this Interface is important. However, you can choose to leave out your parent and instructor email address." Below this are four input fields: "First Name:", "Last Name:", "Guardian Email:", and "Instructor Email:". To the right of these fields, there is a note: "It is advisable to enter your email or someone email close to you here. If you lose your password, you can use this email to find it." and a link: "Click Here To Assign Teachers To Receive Emails For Subjects".

The left sidebar contains a "MAIN NAVIGATION" menu with "Attendance" selected. Below it, the user's name "Name: Tagbo Odukwe", email "Email: tabs@foxfirecs.com", and role "Role: Administrator, Class: null" are displayed. Further down, there are links for "About OES Best Brains" and "Performance Management System", which is expanded to show "School Management" and "E-Library Management". At the bottom of the sidebar, the copyright information "© 2017 - 2020 OES Suit - Hremsoft OES. Version: 2.3.0" is visible.

6. Choose the filled template from your computer.



The screenshot shows a web application interface with a sidebar on the left. The sidebar includes the OES logo and navigation options like 'Attendance', 'About OES Best Brains', and 'Performance Management System'. The main content area is partially obscured by a file explorer window. The file explorer shows a 'Desktop' folder containing several screenshot files and a 'contact foxfires.xls' file. The 'Create User' form is visible in the background, titled 'User's Information Registration'. It includes a warning message and input fields for 'First Name', 'Last Name', 'Guardian Email', and 'Instructor Email'. A note on the right side of the form suggests entering an email address for password recovery and provides a link to assign teachers.

Create User

User's Information Registration

All Information on this Interface is important. However, you can choose to leave out your parent and instructor email address.
All Information on this Interface is important.

*First Name:

*Last Name:

Guardian Email:

Instructor Email:

It is advisable to enter your email or someone email close to you here. If you lose your password, you can use this email to find it.
[Click Here To Assign Teachers To Receive Emails For Subjects](#)

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Version: 2.3.0



7. Click **Upload School Users** for you to upload your students into OES database.

at this point, all the students you upload to OES database can log in with their username and password you created for each of them.

2.1.4 Steps to Host a Video Conferencing, Live Meetings with Teachers, Parents or Students.

1. Click **Video Conferencing, Live Meetings with Teachers, Parents or Students.**

The screenshot shows the OES Online Education System dashboard. The browser address bar indicates the URL: `applications.oes.com.ng/OESWebApp/choosesystem.do;jsessionid=DFh3BDGcWut4vOLu9SR3m3FF0cvUz-Kfgp1V0ZNC.hremsoft`. The dashboard header includes the OES logo and the text "OES - Online Education System" and "Foxfire Computer Services Ltd".

The main content area is titled "Modules For School/University Admin...". It features a horizontal navigation bar with four modules: "Application Dashboard (Update COVID-19 Checklist: Important)", "Performance Management (Setup Subjects & Scheme)", "Prepare Lecture (Teaching Management)", and "Review Lecture / Others". Below this, there are two prominent buttons: "DOWNLOADABLE CHECKLIST" and "SAFETY CHECKLIST: COVID-19".

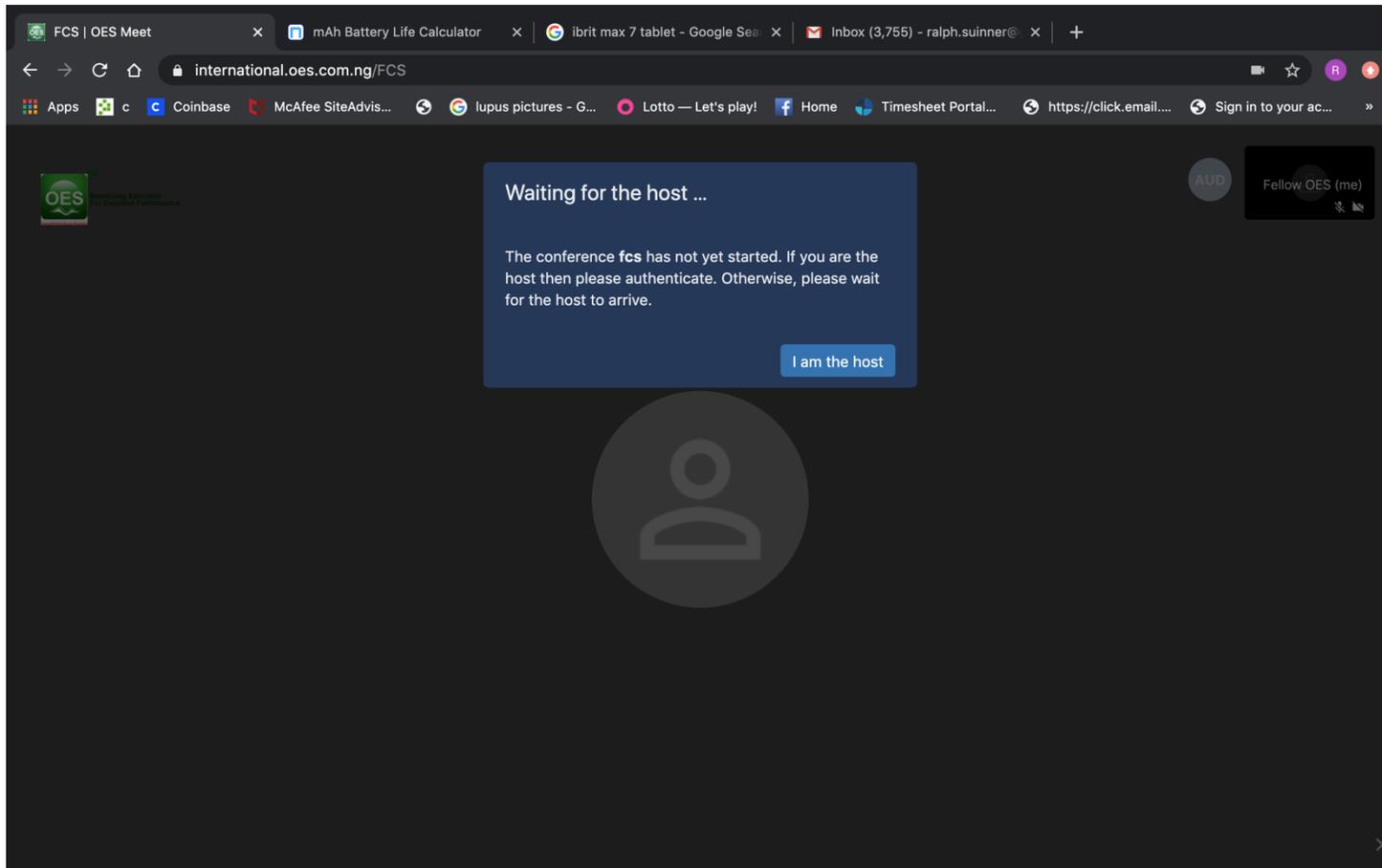
The dashboard is divided into a left sidebar and a main content area. The sidebar contains the user profile for "Name: Tagbo Odukwe" (Email: tabs@foxfirecs.com, Role: Administrator, Class: null) and a "MAIN NAVIGATION" menu with options like "Attendance" and "OES-No: OES1323710". Below the navigation are sections for "About OES Best Brains" and "Performance Management System" with expandable sub-items: "School Management", "E-Library Management", and "Test Management".

The main content area displays a grid of module cards. The first card is titled "Video Conferencing, Live Meetings with Teachers or Parents or Students" and features a video camera icon. Other visible cards include "Video Conferencing, Live Classes", "Calendar, Curriculum With Lecture Notes", "Teaching Management", "Discussion With Teachers", "Timed Practice Questions" (with sub-options for Primary 1-3, JSS 1-3, Primary 4-6, and SSS 1-3), "E-Library Management", and "Calendar Management".

At the bottom of the sidebar, the copyright information reads: "© 2017 - 2020 OES Suit - Hremsoft OES. Version: 2.3.0" and the URL "https://international.oes.com.ng/FCS".

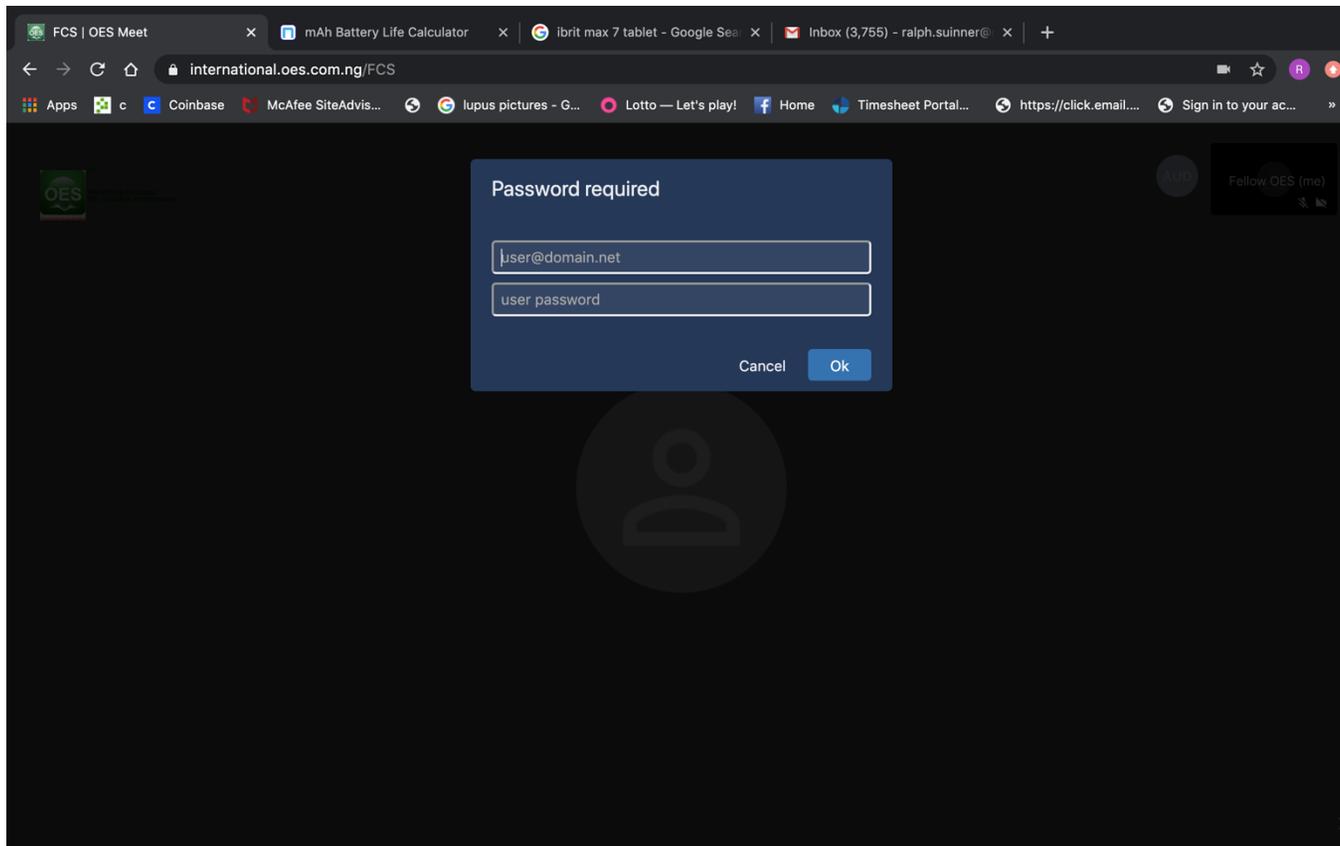


2. Click **I am the host**.



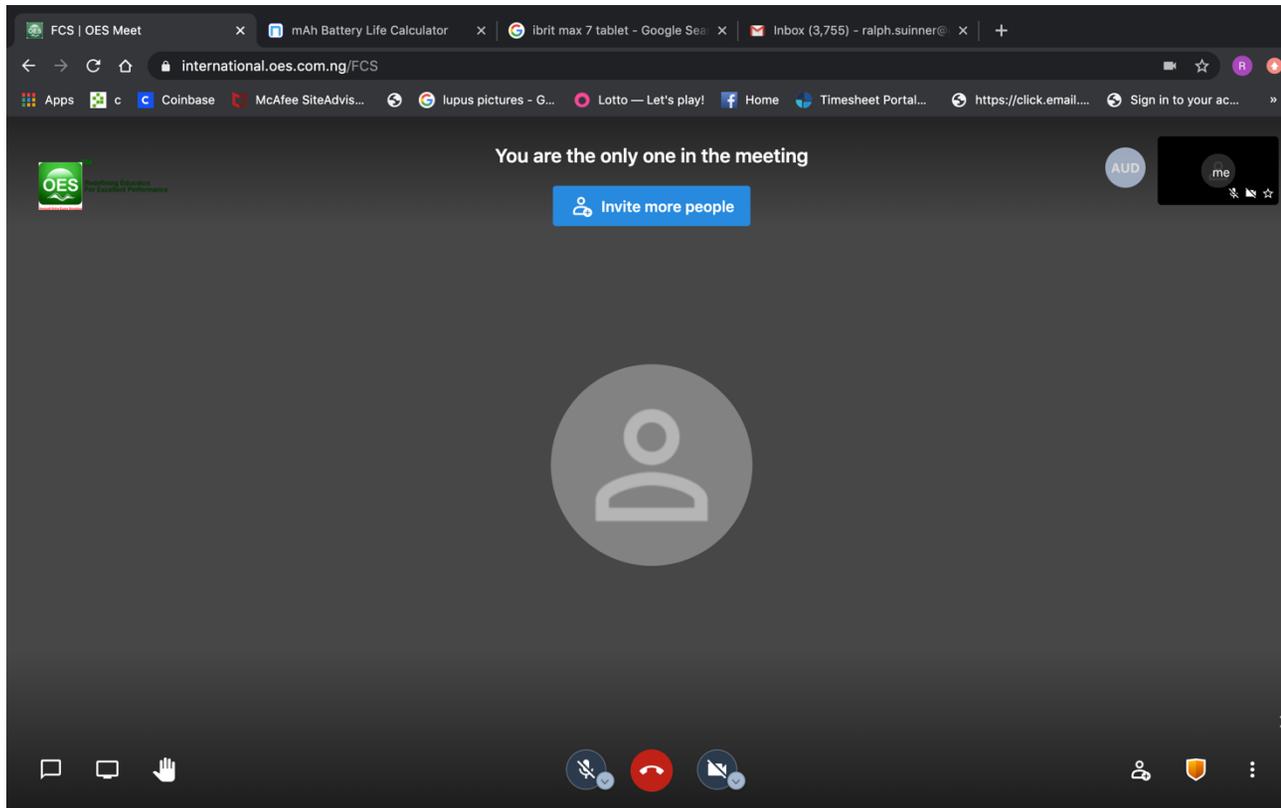


3. Enter your username and user password you received from OES admin and click ok.



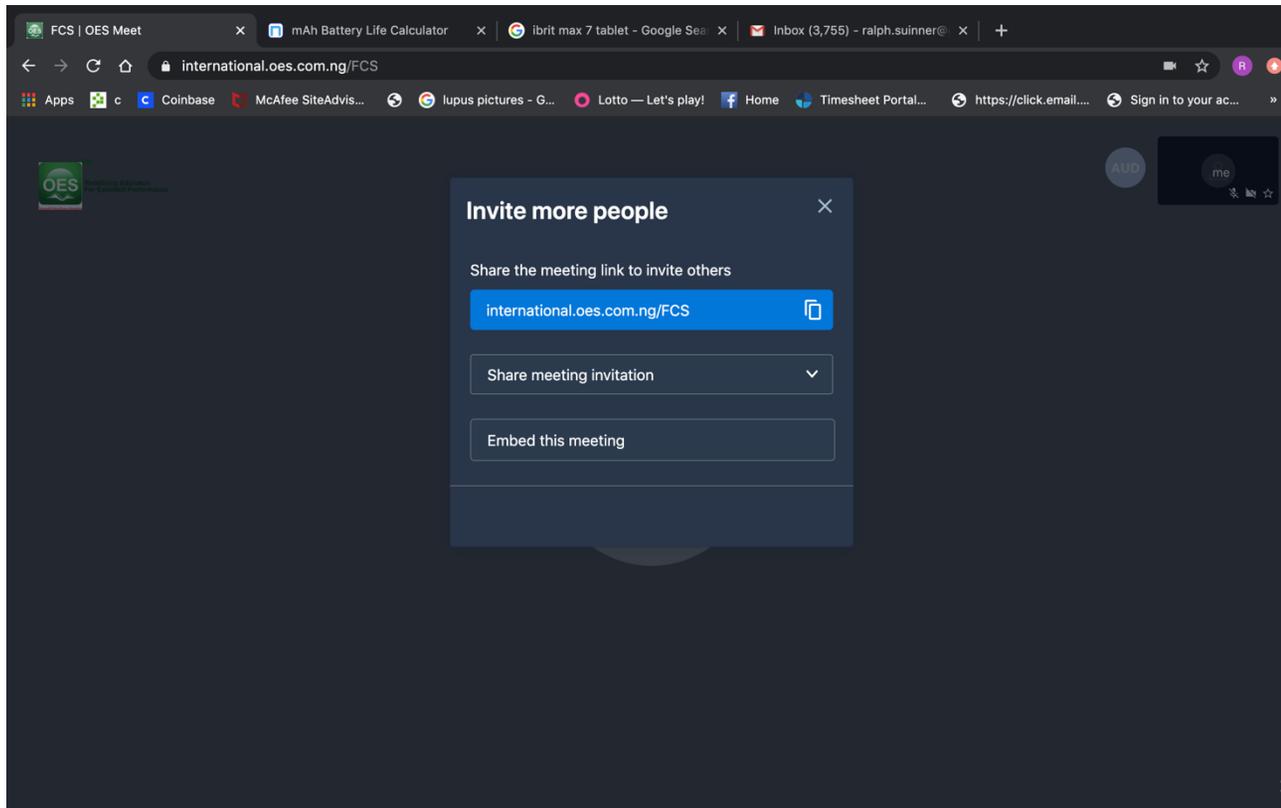


4. Click on **Invite more people** to invite the people you want to have meeting with.



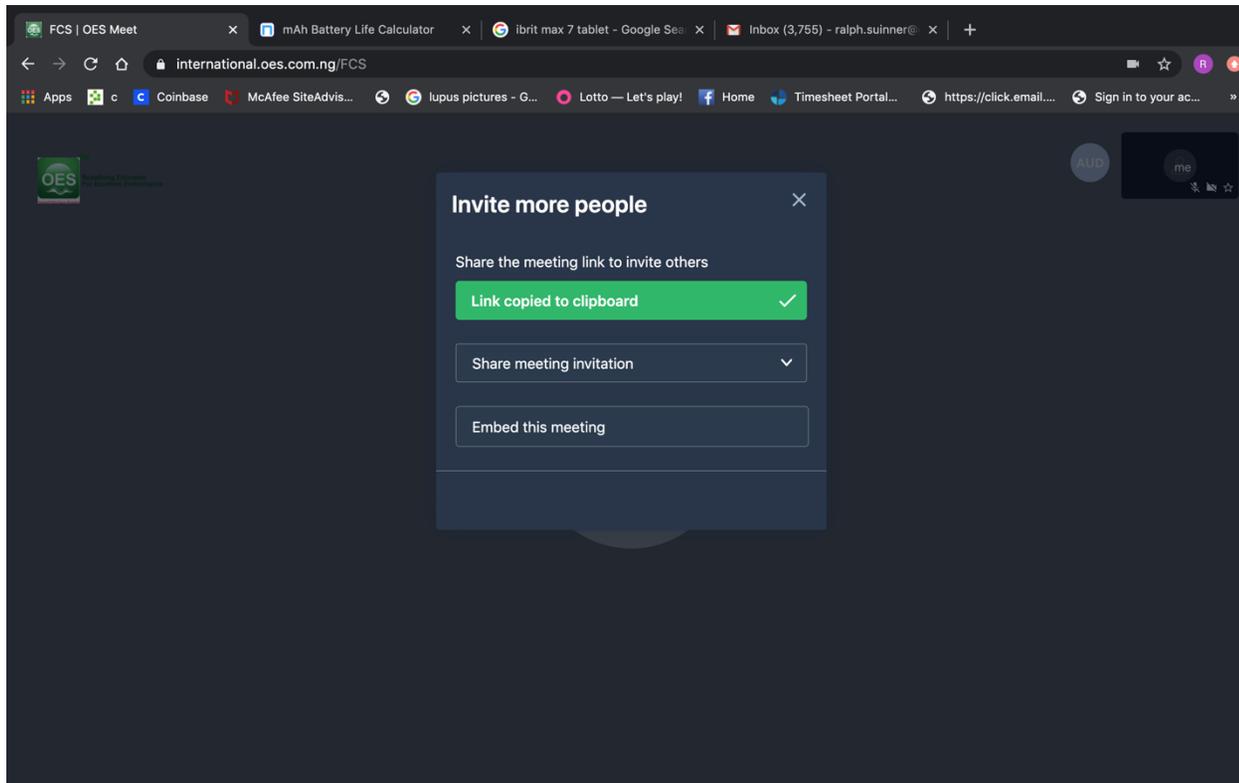


5. Click on the [link](#) to copy it.





6. Share the copied link to the people you want have meeting with



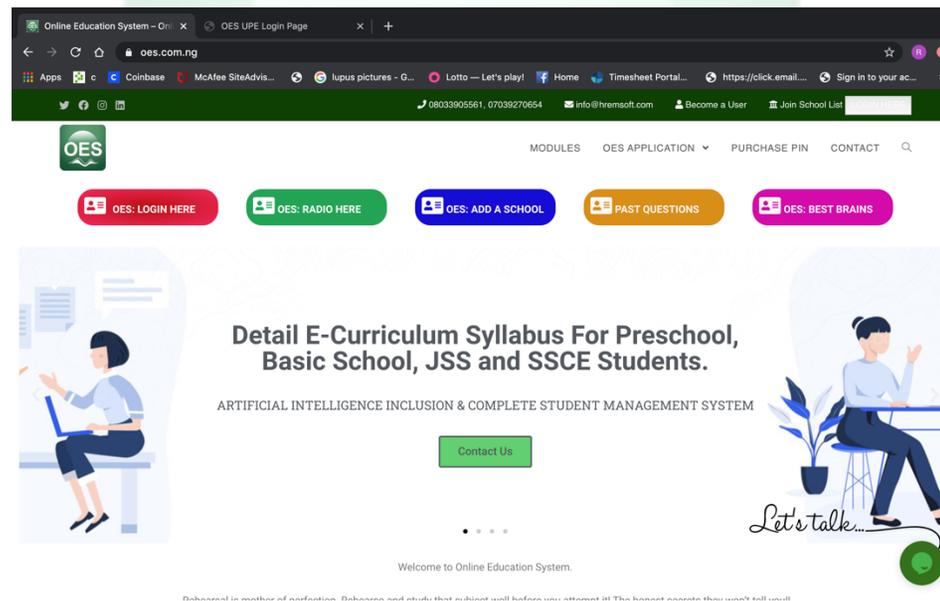
2.2.0 Operating Steps for Teacher

2.1.1 Lecture Management

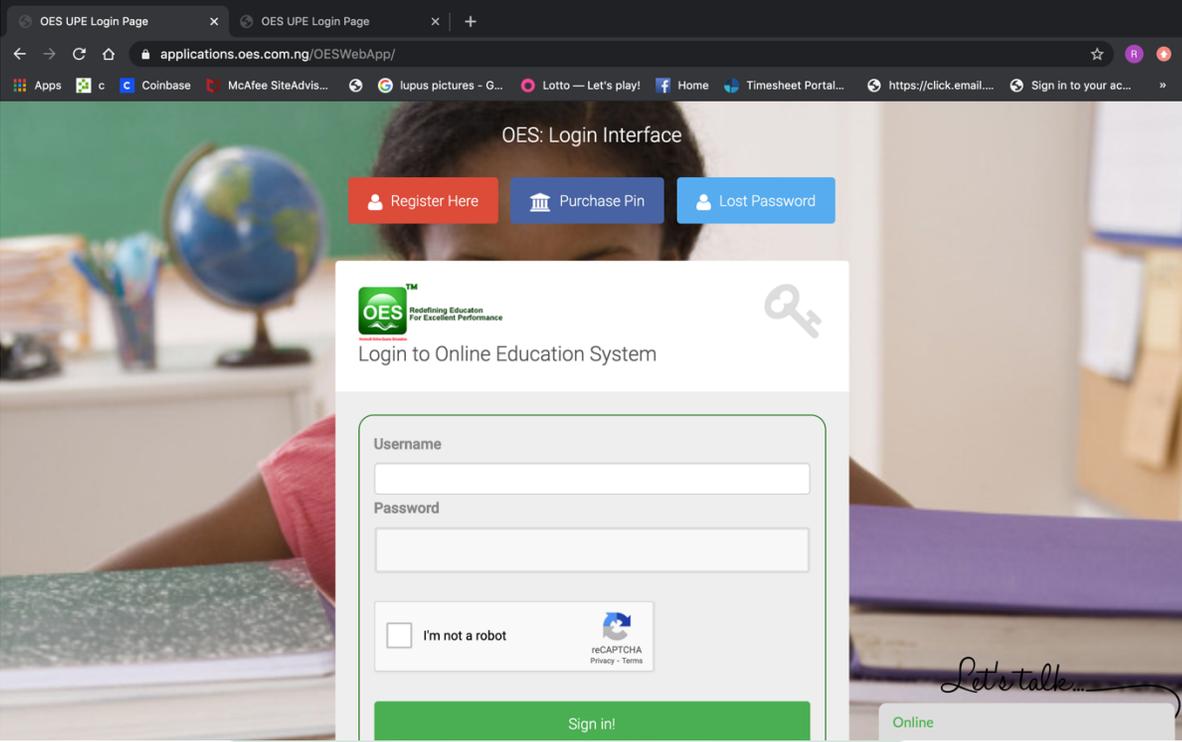
Role: Teacher/Admin Perspective

Ensure you have a browser installed on your computer such as Chrome, Opera, Internet Explorer, Mozilla Firefox

1. Double click on the browser. Type in the address bar <https://oes.com.ng>
2. Click on **OES: LOGIN HERE.**



3. Sign in with your Username and Password.



OES UPE Login Page

applications.oes.com.ng/OESWebApp/

OES: Login Interface

Register Here Purchase Pin Lost Password

OES™
Redefining Education
For Excellent Performance

Login to Online Education System

Username

Password

I'm not a robot

reCAPTCHA
Privacy - Terms

Sign in!

Let's talk...

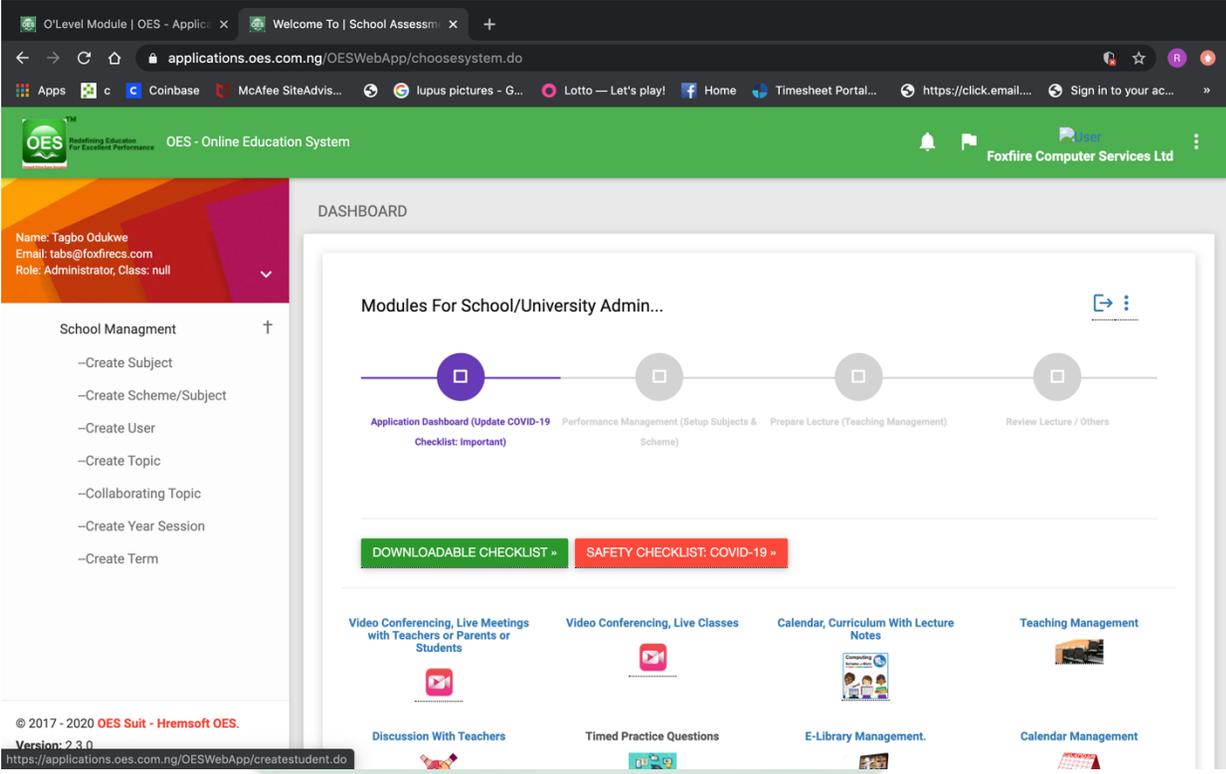
Online



4. Click **Performance Management System** on the left of main screen.

The screenshot shows a web browser window with the URL `applications.oes.com.ng/OESWebApp/choosesystem.do;jsessionid=jHJ6F03s4tdoVmf78-ggww7bdkmeWw5IBTzHYEC.hremsoft`. The page title is "OES - Online Education System" and the user is logged in as "ugo Kalu" (Teacher, Class: SSS2). The dashboard features a sidebar with "MAIN NAVIGATION" including "Attendance", "OES-No: OES1324714", and "Performance Management System" (highlighted in red). Other navigation items include "School Management", "E-Library Management", "Test Management", and "Upload Academic Details". The main content area, titled "DASHBOARD", displays "Modules For School Teacher..." with a horizontal progress bar and several module cards: "Application Dashboard", "Prepare Lecture (Teaching Management)", "Prepare Assignment (Assignment / Test Management)", "Prepare Exams / Review Classwork", "Video Conferencing, Live Classes", "Discussion With Teachers", "Teaching Management", "Timed Practice Questions" (with sub-items for Primary 1-3, JSS 1-3, Primary 4-6, and SSS 1-3), "E-Library Management.", "Calendar Management", "Request Management", and "Communication Book Management". The footer contains copyright information: "© 2017 - 2020 OES Suit - Hremsoft OES. Version: 2.3.0".

5. Click **Create Subject** under School Management menu.



The screenshot displays the OES (Online Education System) dashboard. The browser address bar shows the URL `applications.oes.com.ng/OESWebApp/choosesystem.do`. The dashboard header includes the OES logo, the text "OES - Online Education System", and the name of the service provider, "Foxfire Computer Services Ltd".

On the left side, there is a sidebar menu under the heading "School Management". The menu items are:

- Create Subject
- Create Scheme/Subject
- Create User
- Create Topic
- Collaborating Topic
- Create Year Session
- Create Term

The main dashboard area is titled "DASHBOARD" and "Modules For School/University Admin...". It features a progress bar with four stages:

- Application Dashboard (Update COVID-19 Checklist: Important)
- Performance Management (Setup Subjects & Scheme)
- Prepare Lecture (Teaching Management)
- Review Lecture / Others

Below the progress bar, there are two prominent buttons: "DOWNLOADABLE CHECKLIST >" and "SAFETY CHECKLIST: COVID-19 >".

The dashboard also displays several functional modules with icons:

- Video Conferencing, Live Meetings with Teachers or Parents or Students
- Video Conferencing, Live Classes
- Calendar, Curriculum With Lecture Notes
- Teaching Management
- Discussion With Teachers
- Timed Practice Questions
- E-Library Management.
- Calendar Management

At the bottom left, the footer contains the copyright information: "© 2017 - 2020 OES Suit - Hemsoft OES. Version: 2.3.0" and the URL `https://applications.oes.com.ng/OESWebApp/createtestudent.do`.



6. Fill the SUBJECT MANAGEMENT page and **CREATE SUBJECT/COURSE**

The screenshot displays the OES web application interface. The browser address bar shows the URL `applications.oes.com.ng/OESWebApp/createsubjecth.do`. The page header is green and contains the OES logo, the text "OES - Online Education System", and the school name "Foxfire Computer Services Ltd".

The main content area is titled "SUBJECT MANAGEMENT" and features a "Create Subject" form. The form includes the following fields:

- Subject/Course Name:** A text input field containing the word "Subject". A blue button labeled "Create Bulk Subjects" is positioned above this field.
- Subject/Course Code:** A text input field with a red error message "First 3 characters / Course Code" and a placeholder "Enter Subject/Course Code".
- School Name:** A dropdown menu currently displaying "Foxfire Computer Services Ltd".

A blue button labeled "CREATE SUBJECT/COURSE" is located at the bottom of the form. Below the form is a section titled "Subject List Management".

The left sidebar contains a user profile for "ugo Kalu" (Role: Teacher, Class: SSS2) and a "MAIN NAVIGATION" menu with items: Attendance, Referral Management, FCS Student Absent Request, FCS Communication Book Update, and FCS Student Absent Request.

At the bottom left, the footer text reads: "© 2017 - 2020 OES Suit - Hemsoft OES. Version: 2.3.0".



7. Click **Performance Management System** on the left of main screen.

The screenshot shows a web browser window with the URL `applications.oes.com.ng/OESWebApp/choosesystem.do;jsessionid=jHJ6F03s4tdoVmf78-ggww7bdkmeWw5IBTzHYEC.hremsoft`. The page title is "OES - Online Education System". The user is logged in as "ugo Kalu" (Teacher, Class: SSS2). The dashboard is titled "DASHBOARD" and "Modules For School Teacher...".

MAIN NAVIGATION

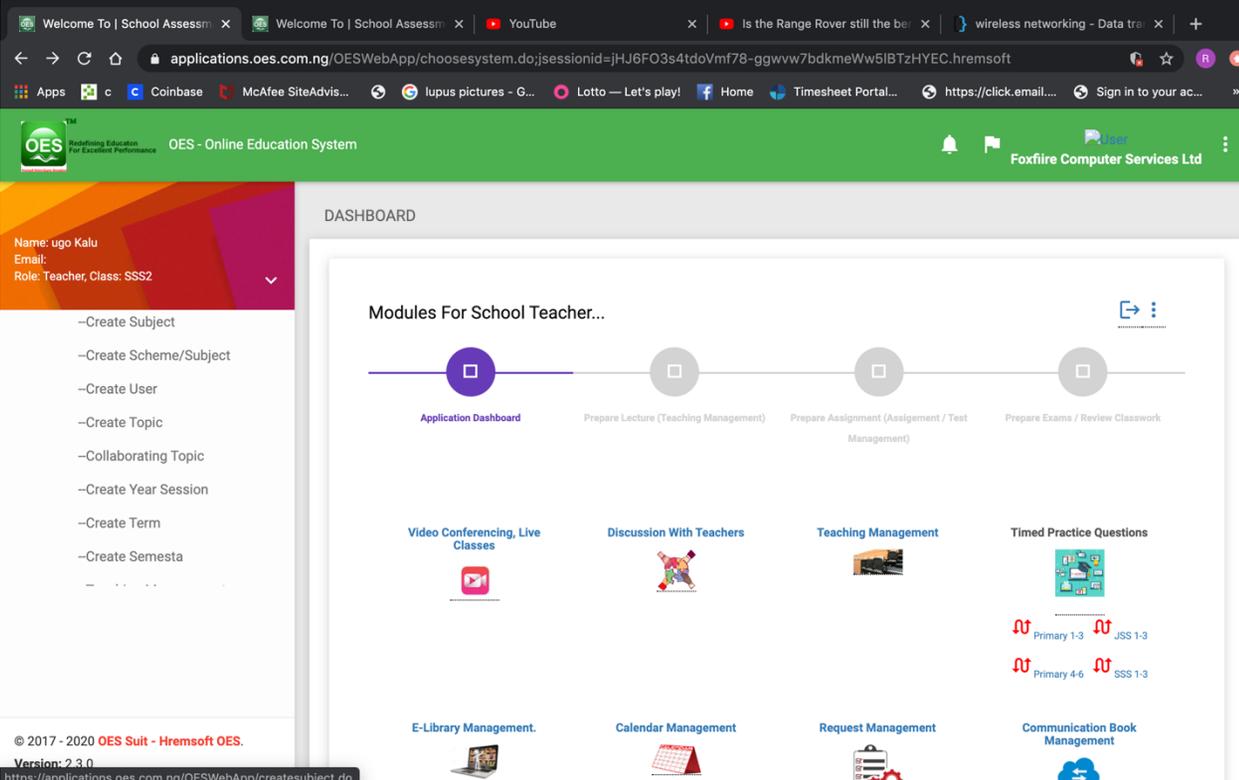
- Attendance
- OES-No: OES1324714
- Performance Management System** (highlighted in red)
- School Management
- E-Library Management
- Test Management
- Upload Academic Details

Modules For School Teacher...

- Application Dashboard
- Prepare Lecture (Teaching Management)
- Prepare Assignment (Assignment / Test Management)
- Prepare Exams / Review Classwork
- Video Conferencing, Live Classes
- Discussion With Teachers
- Teaching Management
- Timed Practice Questions
 - Primary 1-3
 - JSS 1-3
 - Primary 4-6
 - SSS 1-3
- E-Library Management
- Calendar Management
- Request Management
- Communication Book Management

© 2017 - 2020 OES Suit - Hremsoft OES. Version: 2.3.0

8. Click **Create Topic** under School Management menu.



Welcome To | School Assessm x Welcome To | School Assessm x YouTube x Is the Range Rover still the be x wireless networking - Data tra x +

applications.oes.com.ng/OESWebApp/choosesystem.do;jsessionid=jHJ6F03s4tdoVm78-ggww7bdkmeWw5IBTzHYEC,hremsoft

Apps c Coinbase McAfee SiteAdvis... lupus pictures - G... Lotto — Let's play! Home Timesheet Portal... https://click.email... Sign in to your ac... »

OES Refining Education For Excellent Performance OES - Online Education System Foxfire Computer Services Ltd

Name: ugo Kalu
Email:
Role: Teacher, Class: SSS2

–Create Subject
–Create Scheme/Subject
–Create User
–Create Topic
–Collaborating Topic
–Create Year Session
–Create Term
–Create Semesta

DASHBOARD

Modules For School Teacher...

Application Dashboard Prepare Lecture (Teaching Management) Prepare Assignment (Assignment / Test Management) Prepare Exams / Review Classwork

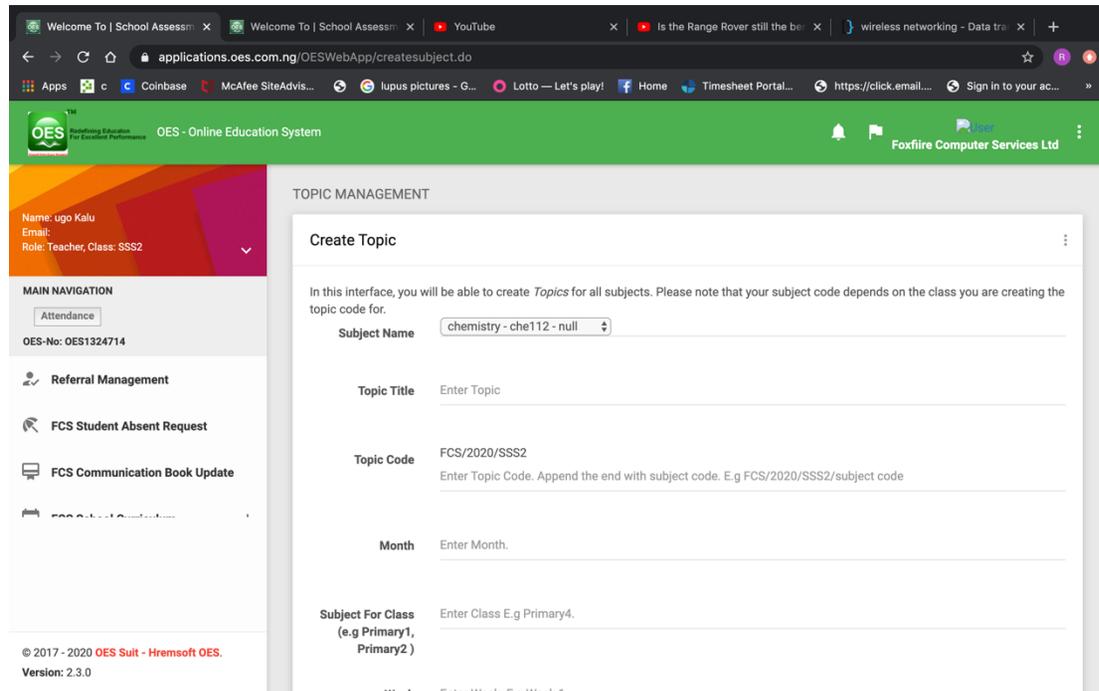
Video Conferencing, Live Classes Discussion With Teachers Teaching Management Timed Practice Questions

Primary 1-3 JSS 1-3
Primary 4-6 SSS 1-3

E-Library Management. Calendar Management Request Management Communication Book Management

© 2017 - 2020 OES Suit - Hremsoft OES.
Version: 2.3.0
https://applications.oes.com.ng/OESWebApp/createsubject.do

9. Fill the **TOPIC MANAGEMENT** page and click **CREATE SUBJECT**



The screenshot shows a web browser window with the URL `applications.oes.com.ng/OESWebApp/createsubject.do`. The page title is "OES - Online Education System". The user is logged in as "ugo Kalu" (Teacher, Class: SSS2). The main navigation menu includes "Attendance", "Referral Management", "FCS Student Absent Request", and "FCS Communication Book Update". The "TOPIC MANAGEMENT" section is active, displaying the "Create Topic" form. The form contains the following fields:

- Subject Name:** A dropdown menu with the selected value "chemistry - che112 - null".
- Topic Title:** A text input field with the placeholder "Enter Topic".
- Topic Code:** A text input field with the value "FCS/2020/SSS2" and a note: "Enter Topic Code. Append the end with subject code. E.g FCS/2020/SSS2/subject code".
- Month:** A text input field with the placeholder "Enter Month".
- Subject For Class (e.g Primary1, Primary2):** A text input field with the placeholder "Enter Class E.g Primary4".
- Week:** A text input field with the placeholder "Enter Week E.g Week 1".

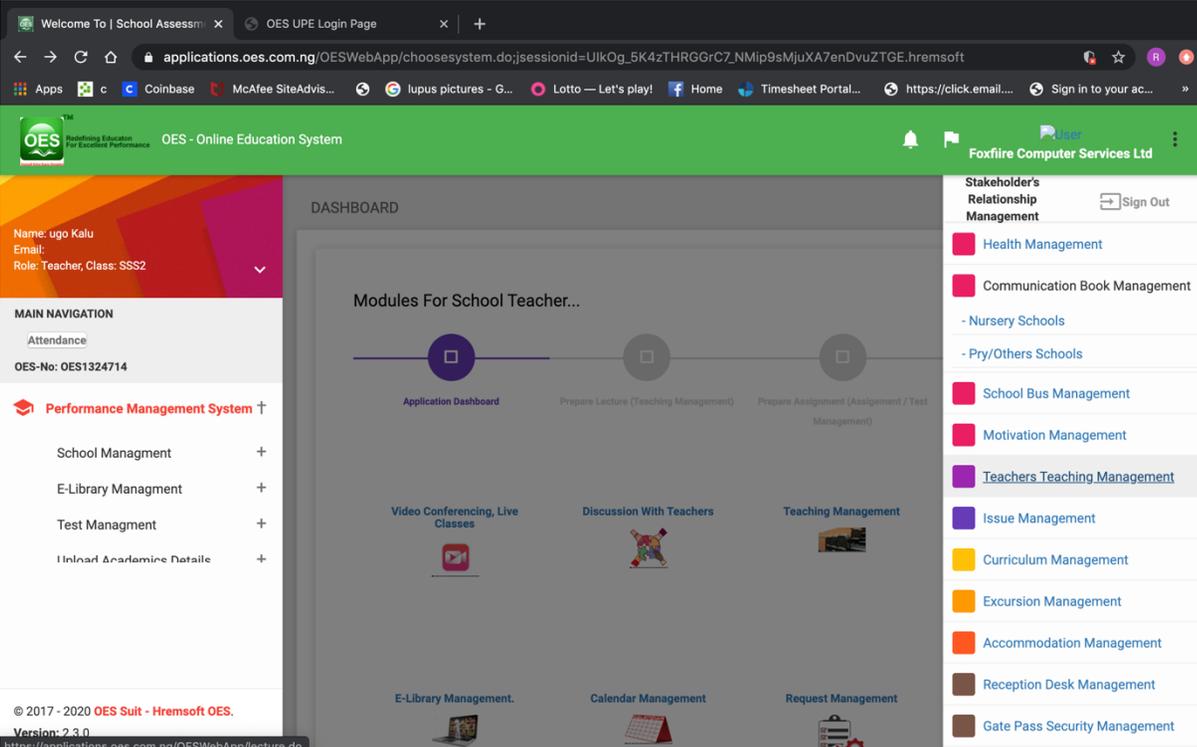
At the bottom left of the page, the copyright information reads: "© 2017 - 2020 OES Sult - Hemsoft OES. Version: 2.3.0".



10. Click on the **three dots** standing on each other on the top right side

The screenshot shows a web browser window with the URL `applications.oes.com.ng/OESWebApp/choosesystem.do?sessionId=UlkOg_5K4zTHRGGrCZ_NMip9sMjuXA7enDvuZTGE.hremsoft`. The page title is "OES - Online Education System". The user is logged in as "ugo Kalu" (Teacher, Class: SSS2). The dashboard is titled "Modules For School Teacher..." and features a progress bar with four steps: "Application Dashboard" (active), "Prepare Lecture (Teaching Management)", "Prepare Assignment (Assignment / Test Management)", and "Prepare Exams / Review Classwork". Below the progress bar are several module cards: "Video Conferencing, Live Classes", "Discussion With Teachers", "Teaching Management", "Timed Practice Questions" (with sub-items for Primary 1-3, JSS 1-3, Primary 4-6, and SSS 1-3), "E-Library Management", "Calendar Management", "Request Management", and "Communication Book Management". The footer includes the copyright notice: "© 2017 - 2020 OES Suit - Hremsoft OES. Version: 2.3.0".

11. Click **Teachers Teaching Management**



The screenshot shows the OES Online Education System dashboard for a user named ugo Kalu, a teacher in class SSS2. The dashboard is titled "Modules For School Teacher..." and features a grid of modules. The "Teachers Teaching Management" module is highlighted in the sidebar on the right.

Dashboard Modules:

- Application Dashboard
- Prepare Lecture (Teaching Management)
- Prepare Assignment (Assignment / Test Management)
- Video Conferencing, Live Classes
- Discussion With Teachers
- Teaching Management
- E-Library Management
- Calendar Management
- Request Management

Sidebar Navigation:

- Stakeholder's Relationship Management (Sign Out)
- Health Management
- Communication Book Management
 - Nursery Schools
 - Pry/Others Schools
- School Bus Management
- Motivation Management
- Teachers Teaching Management**
- Issue Management
- Curriculum Management
- Excursion Management
- Accommodation Management
- Reception Desk Management
- Gate Pass Security Management

Main Navigation:

- Attendance
- OES-No: OES1324714
- Performance Management System
 - School Management
 - E-Library Management
 - Test Management
 - Upload Academic Details

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Version: 2.3.0
https://applications.oes.com.ng/OESWebApp/lecture.do



12. Scroll down to fill all your lecture information and click **CREATE LECTURE NOTES**.

The screenshot shows a web browser window with the URL `applications.oes.com.ng/OESWebApp/lecture.do`. The page title is "SCHOOL LECTURE/CLASSROOM MANAGEMENT". The user is logged in as "ugo Kalu" (Teacher, Class: SSS2). The interface includes a sidebar with navigation options like "Attendance", "Performance Management System", "School Management", "E-Library Management", "Test Management", and "Upload Academics Details". The main content area is titled "ACADEMIC LECTURE CREATION" and "Create Lecture or Lesson Session". It contains a "Print Doc" button, a "Class Student Assignment" button, a "Class Student Test" button, a "Class Student Examination" button, and a "View Scheme For Lectures" button. Below these buttons, there is a text box for "Subject Topic" with a dropdown menu currently showing "Nothing selected". The footer of the page includes the copyright information: "© 2017 - 2020 OES Suit - Hemsoft OES. Version: 2.3.0".



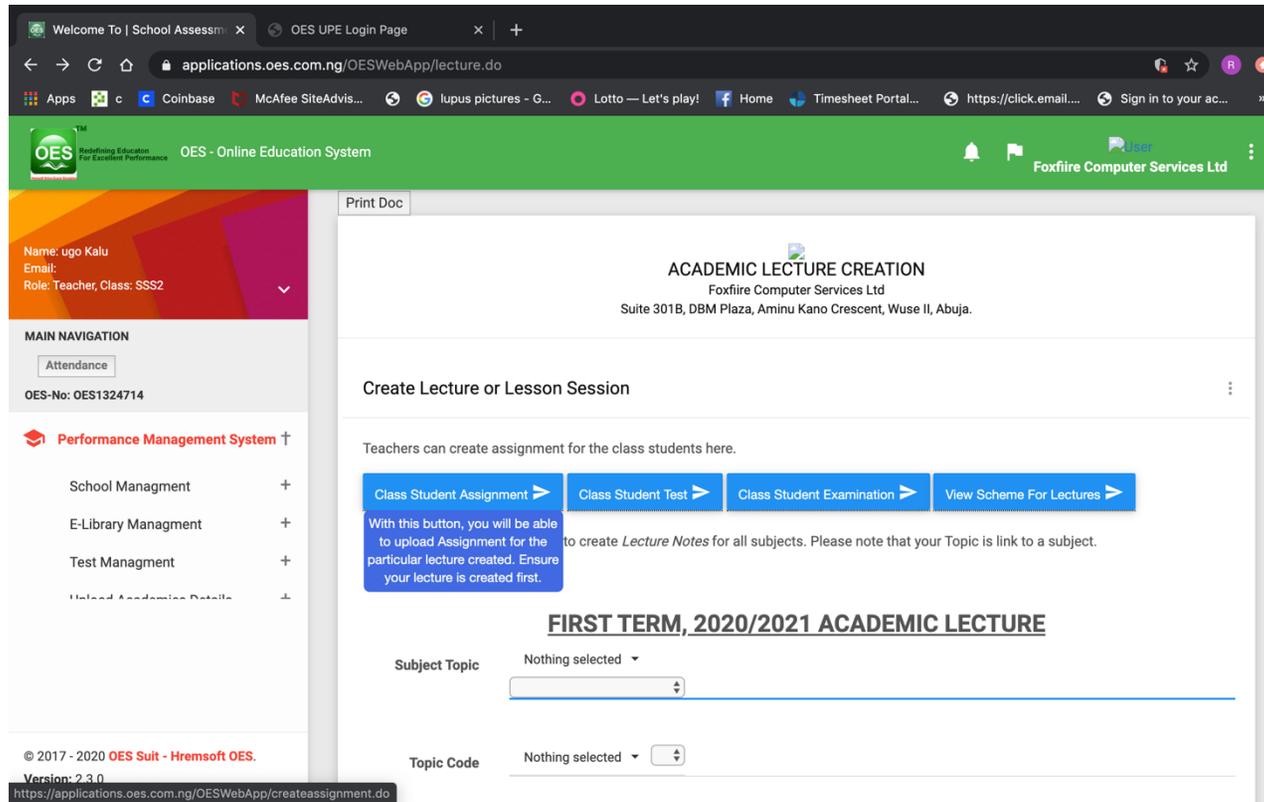
13. All the lecture notes added will be here on this page titled **School Classroom Lectures**.

The screenshot shows the OES Online Education System interface. The top navigation bar is green with the OES logo and the text 'OES - Online Education System'. The sidebar on the left contains navigation options: 'Attendance', 'OES-No: OES481317', 'About OES Best Brains', 'Performance Management System', 'School Management', 'E-Library Management', 'Test Management', 'Upload Academics Details', 'Inventory Management System', and 'Financial Management System'. The main content area has a 'Present Term' dropdown set to 'First Term' and a 'CREATE LECTURE NOTES' button. Below this is the 'School Classroom Lectures' section, which includes a 'Filter By Subject' search box and a table of lecture notes.

#	Subject	ClassLevel	Teacher	Date Published	
1	Synonyms and Antonyms	JSS1	ralphsuinner@gmail.com with email ralphsuinner@gmailcom	Wed Sep 02 10:46:32 UTC 2020	Delete Edit
2	Synonyms and Antonyms	Cradle	Mrs Omotunde with email ralphsuinner@gmailcom	Tue Sep 08 15:47:54 UTC 2020	Delete Edit
3	Synonyms and Antonyms	Cradle	Mrs Omotunde with email ralphsuinner@gmailcom	Tue Sep 08 16:14:17 UTC 2020	Delete Edit
4	Synonyms and Antonyms	Cradle	Mrs Omotunde with email ralphsuinner@gmailcom	Tue Sep 08 16:29:28 UTC 2020	Delete Edit

2.2.2 Assignment Creation

1. Click “**Class Student Assignment**” from the lecture creation interface.



The screenshot shows a web browser window displaying the OES Academic Lecture Creation interface. The browser address bar shows the URL `applications.oes.com.ng/OESWebApp/lecture.do`. The page header includes the OES logo and the text "OES - Online Education System" and "Foxfire Computer Services Ltd".

The main content area is titled "ACADEMIC LECTURE CREATION" and "Foxfire Computer Services Ltd". Below this, there is a section "Create Lecture or Lesson Session" with a sub-header "Teachers can create assignment for the class students here.".

Four buttons are visible: "Class Student Assignment", "Class Student Test", "Class Student Examination", and "View Scheme For Lectures". A tooltip is displayed over the "Class Student Assignment" button, stating: "With this button, you will be able to upload Assignment for the particular lecture created. Ensure your lecture is created first.".

Below the buttons, the text reads: "to create *Lecture Notes* for all subjects. Please note that your Topic is link to a subject."

The page title is "FIRST TERM, 2020/2021 ACADEMIC LECTURE".

There are two dropdown menus: "Subject Topic" (Nothing selected) and "Topic Code" (Nothing selected).

The footer contains the copyright information: "© 2017 - 2020 OES Suit - Hemsoft OES. Version: 2.3.0" and the URL `https://applications.oes.com.ng/OESWebApp/createassignment.do`.



2. Scroll down to fill the required information.

Welcome To | School Assessment | OES UPE Login Page

applications.oes.com.ng/OESWebApp/createassignment.do

OES - Online Education System

Print Doc

Name: ugo Kalu
Email:
Role: Teacher, Class: SSS2

MAIN NAVIGATION

Attendance

OES-No: OES1324714

Performance Management System

- School Management
- E-Library Management
- Test Management
- Upload Academic Details

Academic Calendar
Foxfire Computer Services Ltd
Suite 301B, DBM Plaza, Aminu Kano Crescent, Wuse II, Abuja.

2021/2020 ON ASSIGNMENT

Create Assignment

Teachers can create assignment for the class students here.

Check Student Assignment List ▶ Create Assignment Question ▶

Add Marked Assignment Score ▶ Back To Create Lecture ▶

In this interface, you will be able to create *Lecture Notes* for all subjects. Please note that your Topic is link to a subject.

Assignment Question Title e.g Assignment on Fraction

Subject Topic Nothing selected

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Version: 2.3.0

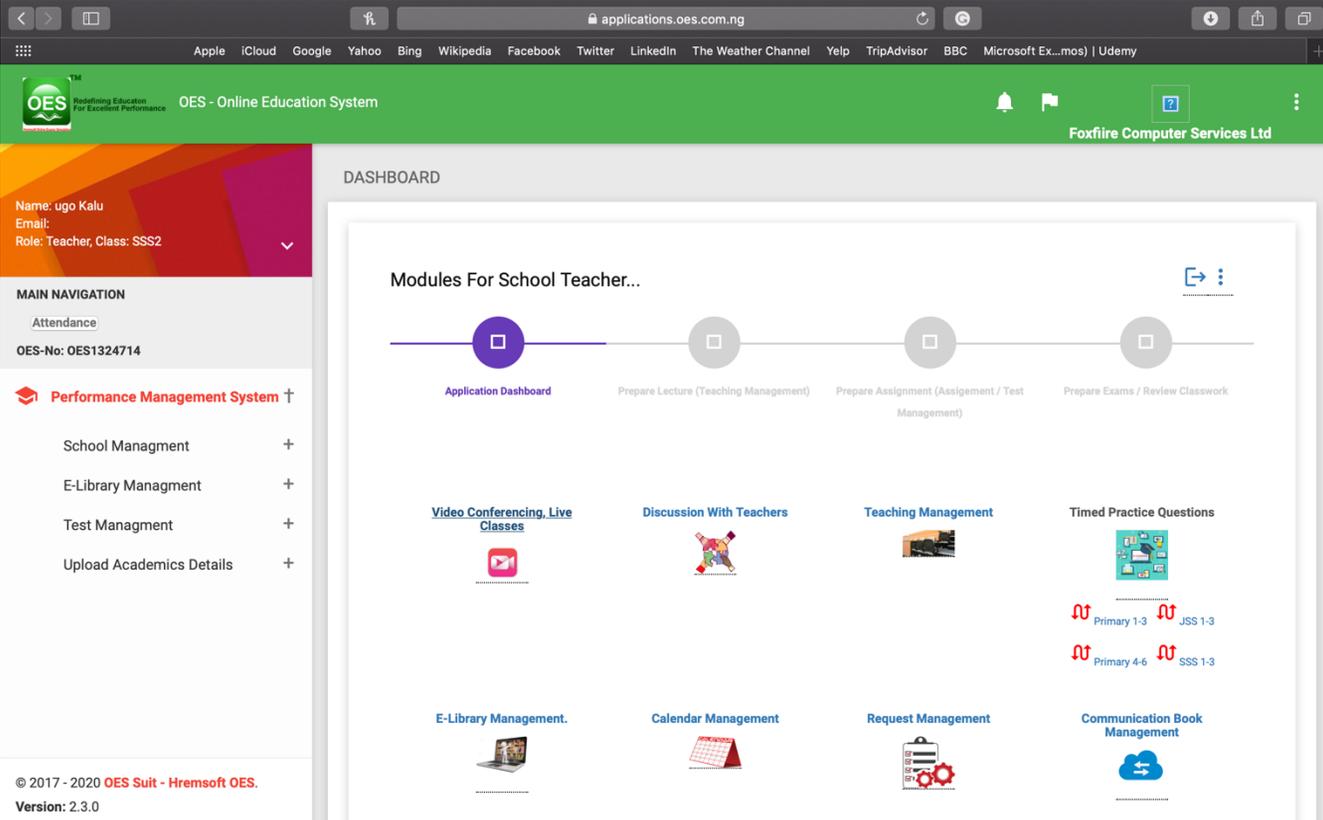


3. Click **CREATE ASSIGNMENT QUESTION**.

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Version: 2.3.0

2.2.3 Host a Video Conferencing, Live Classes.

1. Click **Video Conferencing, Live Classes**.



The screenshot shows the OES Online Education System dashboard for a school teacher. The browser address bar shows the URL `applications.oes.com.ng`. The dashboard header includes the OES logo, the text "OES - Online Education System", and the company name "Foxfire Computer Services Ltd".

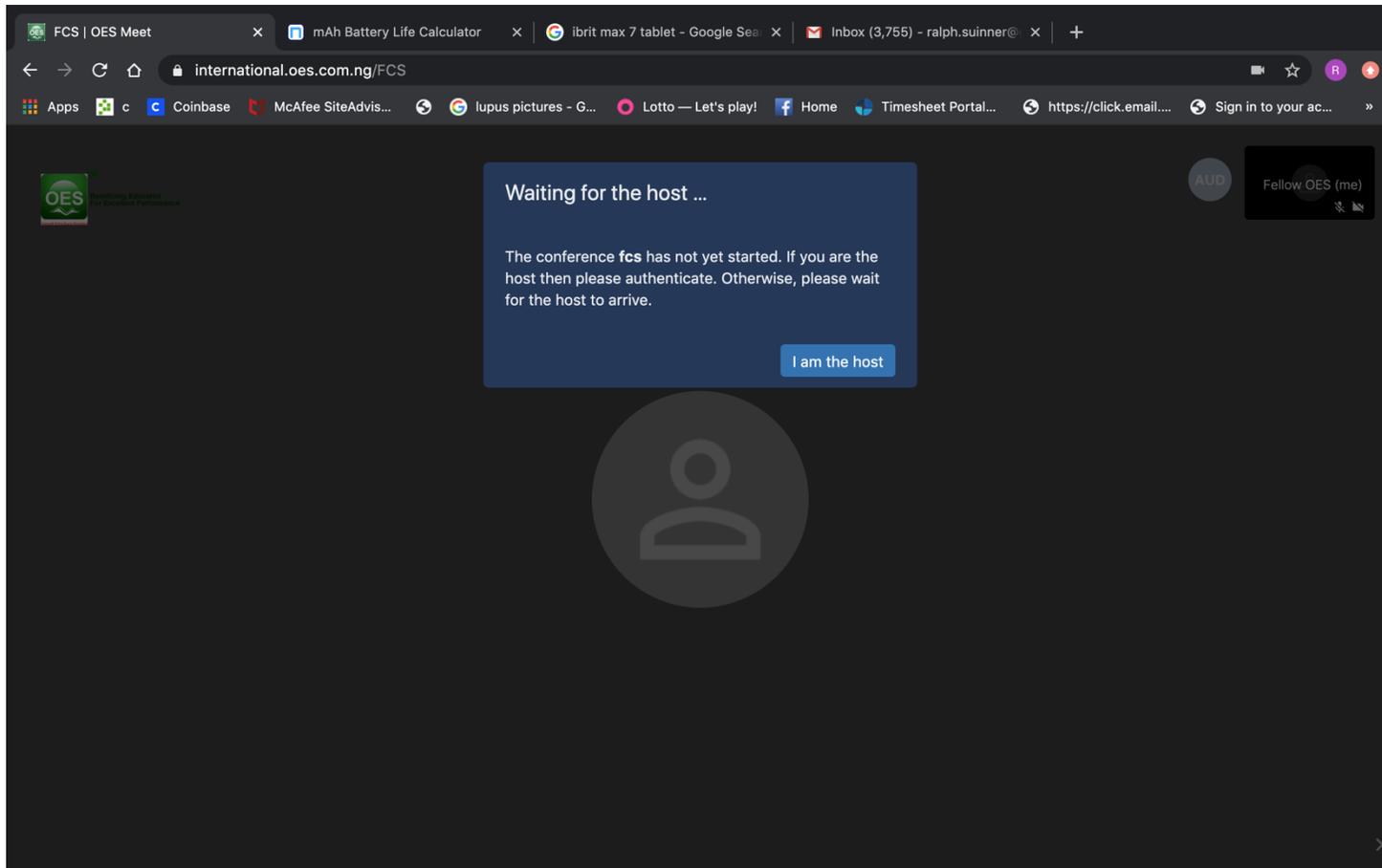
Dashboard Content:

- Header:** OES - Online Education System, Foxfire Computer Services Ltd
- User Profile:** Name: ugo Kalu, Email: [redacted], Role: Teacher, Class: SSS2
- MAIN NAVIGATION:** Attendance, OES-No: OES1324714
- Performance Management System:** School Management, E-Library Management, Test Management, Upload Academics Details
- Modules For School Teacher...:**
 - Application Dashboard
 - Prepare Lecture (Teaching Management)
 - Prepare Assignment (Assignment / Test Management)
 - Prepare Exams / Review Classwork
 - Video Conferencing, Live Classes** (highlighted)
 - Discussion With Teachers
 - Teaching Management
 - Timed Practice Questions
 - Primary 1-3, JSS 1-3
 - Primary 4-6, SSS 1-3
 - E-Library Management.
 - Calendar Management
 - Request Management
 - Communication Book Management

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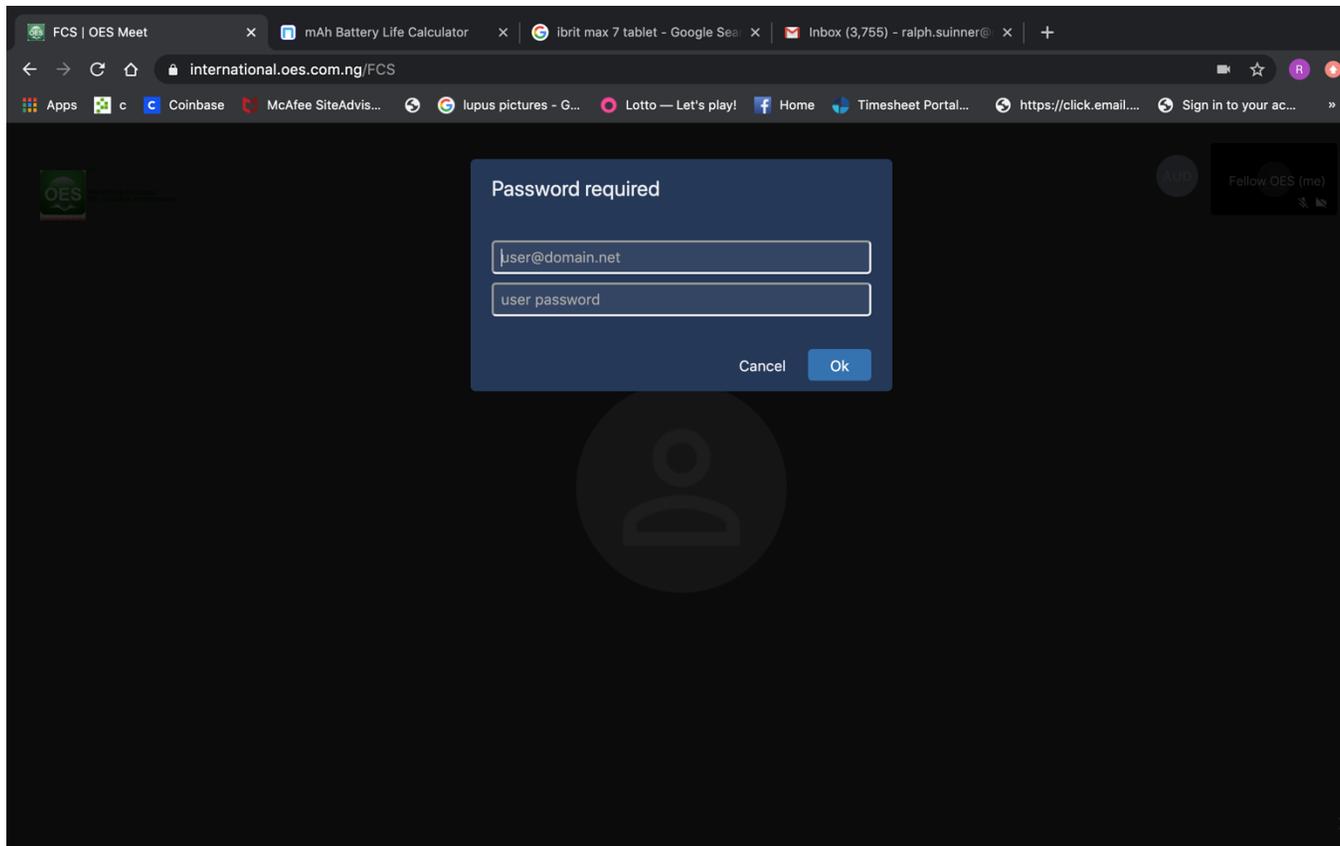


2. Click **I am the host**.



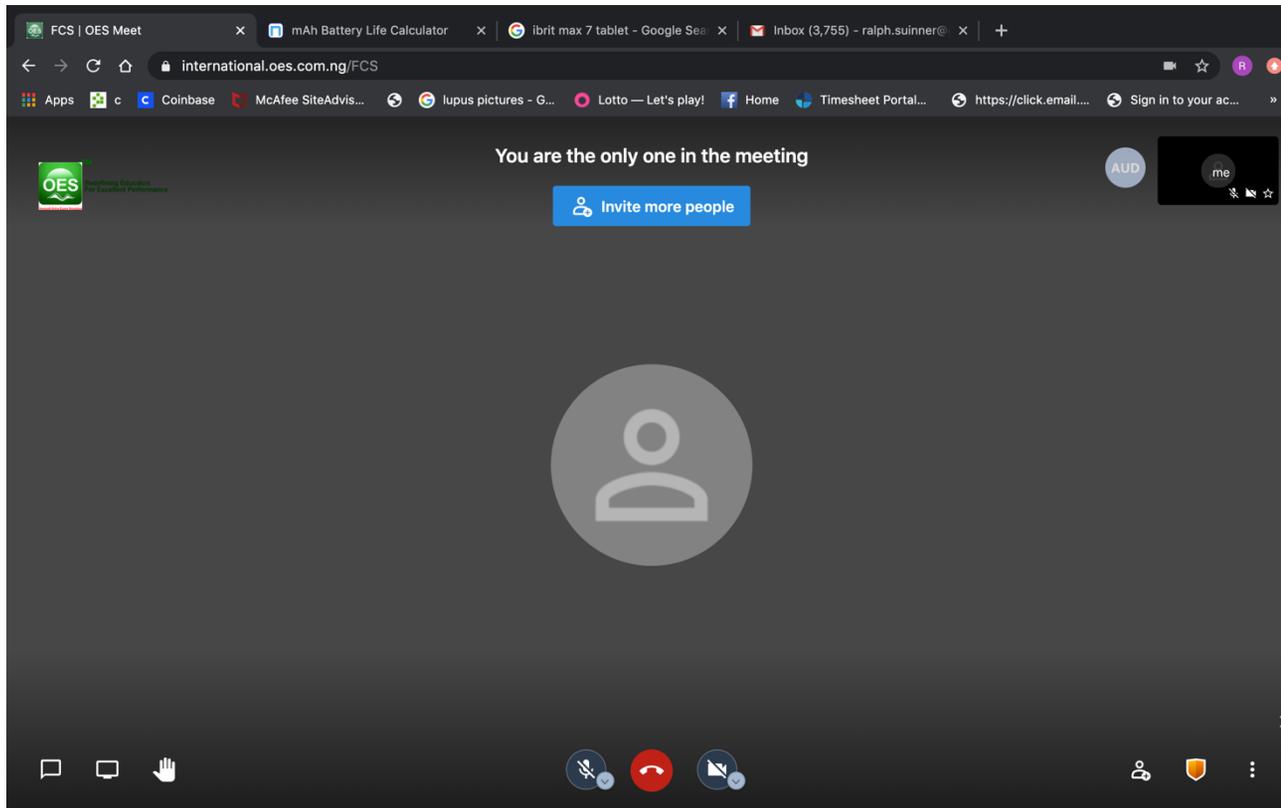


3. Enter your username and user password you received from your school admin and click ok.



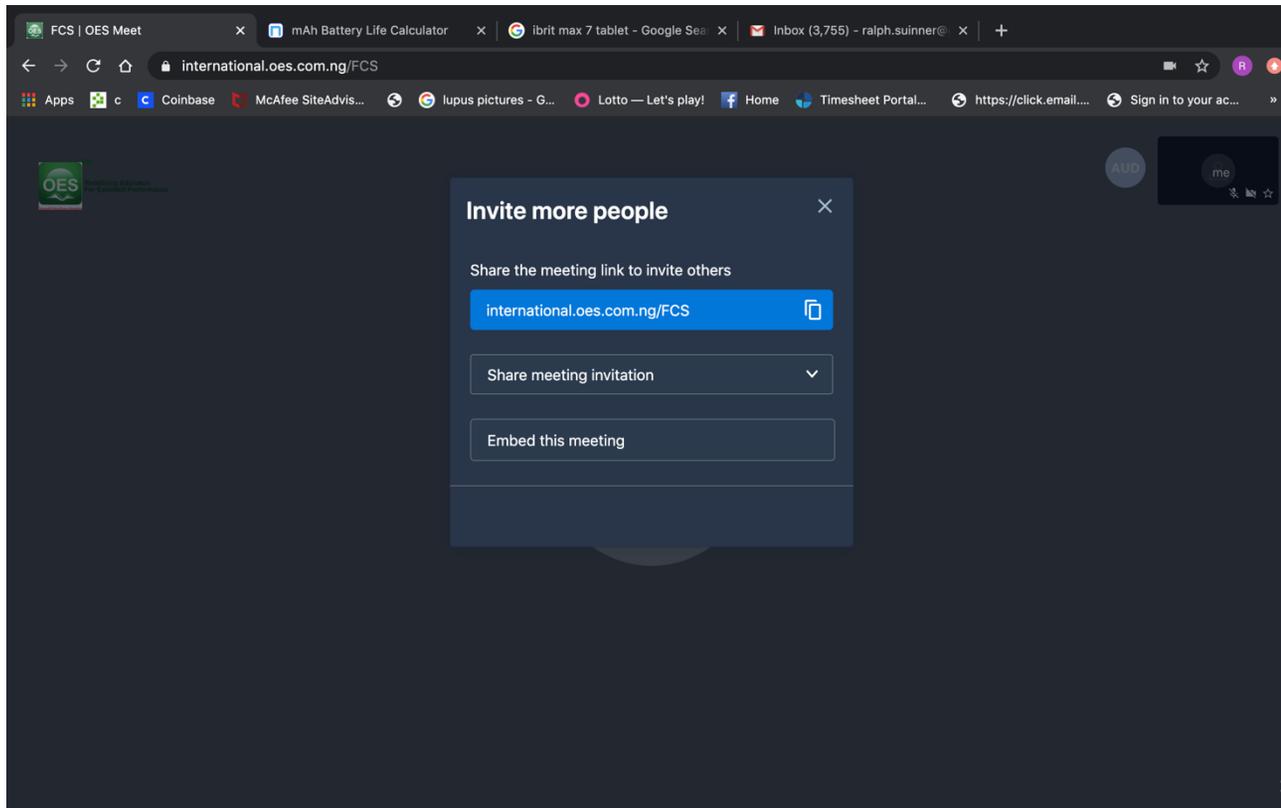


4. Click on **Invite more people** to invite the people you want to have meeting with.



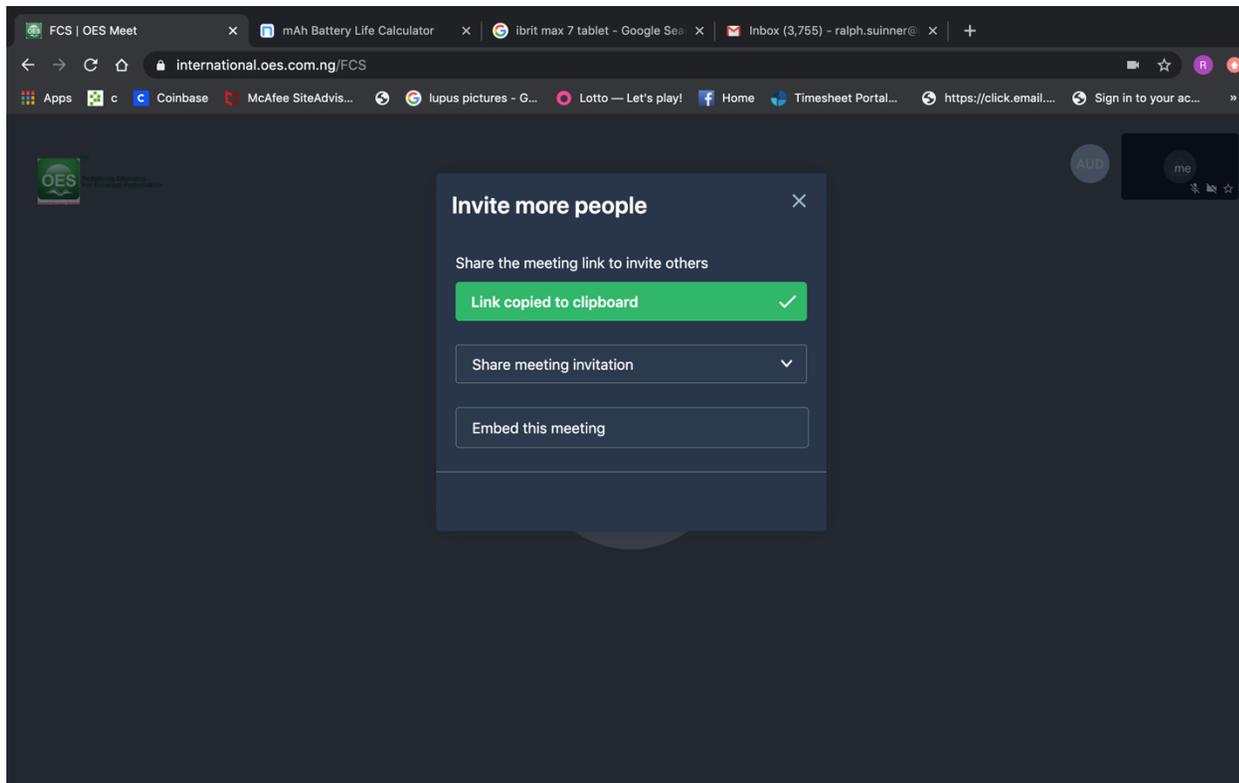


5. Click on the [link](#) to copy it.





6. Share the copied link you students



2.3.0 Operating Steps for Student

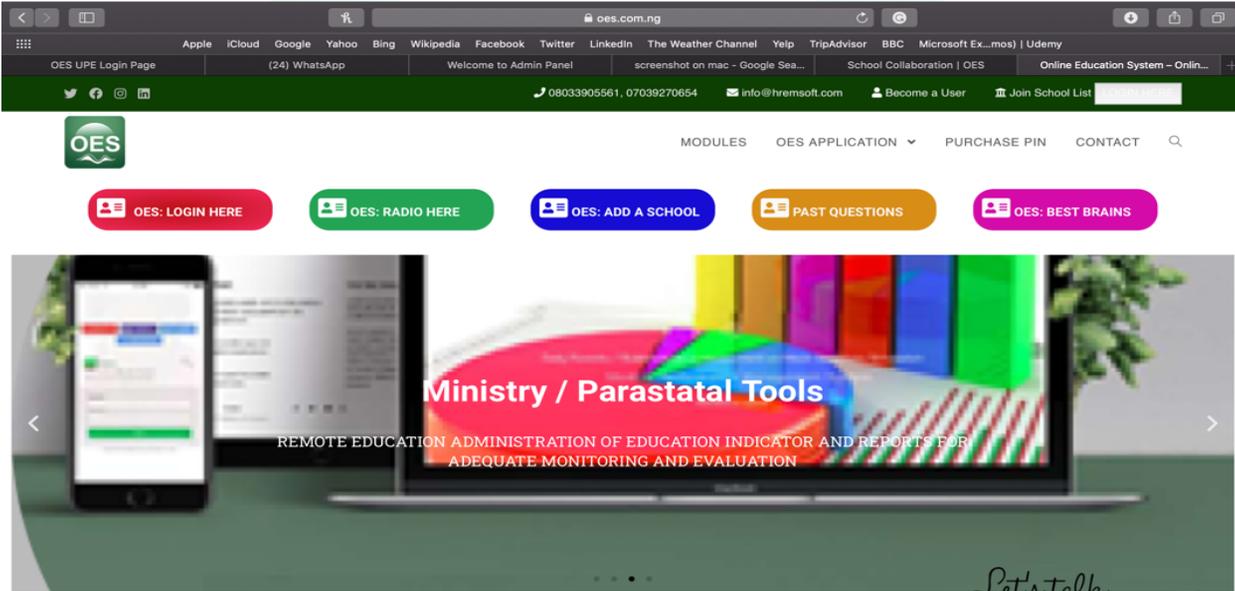
2.3.1 Lecture Management

Role: Student Perspective

Ensure you have a browser installed on your computer such as Chrome, Opera, Internet Explorer, Mozilla Firefox

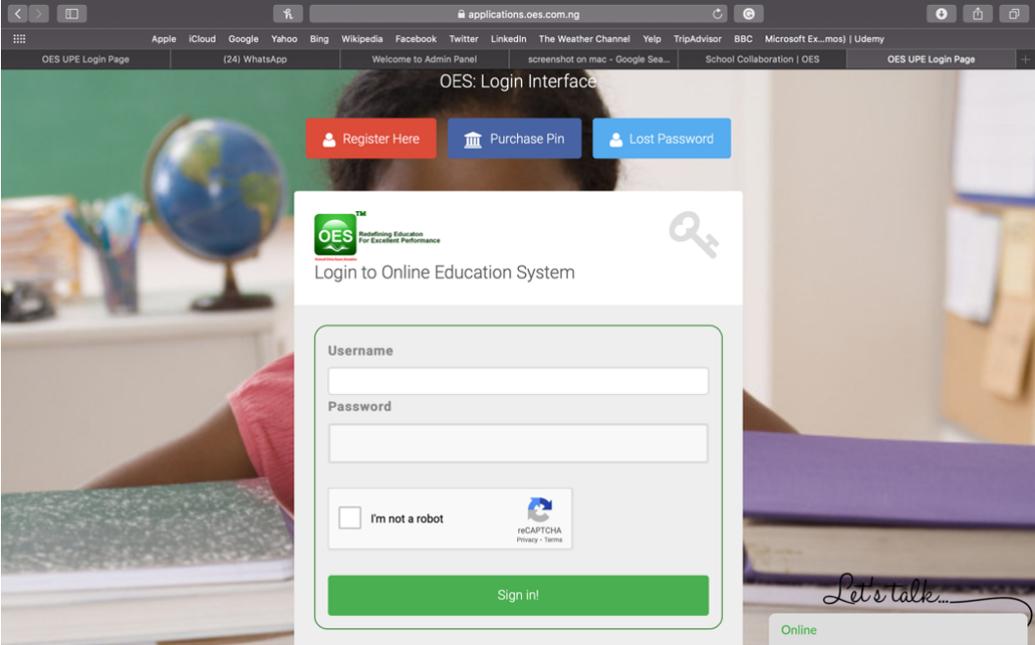
Double click on the browser and open it up. Type in the address bar <https://oes.com.ng>

1. Click on **OES: LOGIN HERE**.



The screenshot shows the OES website homepage. The browser address bar displays "oes.com.ng". The navigation menu includes "MODULES", "OES APPLICATION", "PURCHASE PIN", and "CONTACT". Below the navigation menu are five buttons: "OES: LOGIN HERE" (red), "OES: RADIO HERE" (green), "OES: ADD A SCHOOL" (blue), "PAST QUESTIONS" (orange), and "OES: BEST BRAINS" (purple). A large banner image features a laptop and a smartphone displaying the OES interface. The banner text reads "Ministry / Parastatal Tools" and "REMOTE EDUCATION ADMINISTRATION OF EDUCATION INDICATOR AND REPORTS FOR ADEQUATE MONITORING AND EVALUATION". A signature "Let's talk..." is visible in the bottom right corner of the banner. Below the banner, the text "Welcome to Online Education System." is displayed, followed by the quote "Rehearsal is mother of perfection. Rehearse and study that subject well before you attempt it! The honest secrets they won't tell you!"

2. Sign in with your **Username and Password**.



applications.oes.com.ng

OES LPE Login Page (24) WhatsApp Welcome to Admin Panel screenshot on mac - Google Sea... School Collaboration | OES OES LPE Login Page

OES: Login Interface

Register Here Purchase Pin Lost Password

 Redefining Education For Excellent Performance

Login to Online Education System

Username

Password

I'm not a robot  reCAPTCHA Privacy - Terms

Sign in!

Let's talk...
Online



3. Click **MY CLASSROOM**.

Welcome To | School Assessm... x | +

applications.oes.com.ng/OESWebApp/choosesystem.do;jsessionid=R5K2K0dBccOizBolpt_hgXlwGuxJ9UCrNY69a0Ht.hremsoft

OES - Online Education System

Online Education System

User
Name: Suleiman Abdulsalam
Email:
Role: Student, Class: SS1

DASHBOARD

MY CLASSROOM MY TEST ROOM TERMINAL EXAMINATION ROOM MY LABORATORY ROOM

Total School Fees Owning: 0.0
[Pay School Fees Here](#)

Modules For Students...

Dashboard Classroom / Assignment Test/Exams/Entrance Library / Forum / Blog (Announcements)

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Version: 2.3.0
<https://applications.oes.com.ng/OESWebApp/calenderview.do>



4. Click **Button** on the lecture topic given to you by your teacher from the **Prepared Lesson Session**.

applications.oes.com.ng

Apple iCloud Google Yahoo Bing Wikipedia Facebook Twitter LinkedIn The Weather Channel Yelp TripAdvisor BBC Microsoft Ex...mos) | Udemu

(16) WhatsApp Inbox (3,730) - ralph.suinner@googlemail.com - Gmail Welcome To | School Assessment - Application Dashboard

OES Redefining Education For Excellent Performance **OES - Online Education System** Foxfire Computer Services Ltd

Suite 301B, DBM Plaza, Aminu Kano Crescent, Wuse II, Abuja.

Name: salman sule
Email:
Role: Student, Class: SSS2

MAIN NAVIGATION

Attendance

OES-No: OES1325215

E-Library +

FCS School Curriculum +

Student Collaboration Forum (SCF) +

Prepared Lesson Session

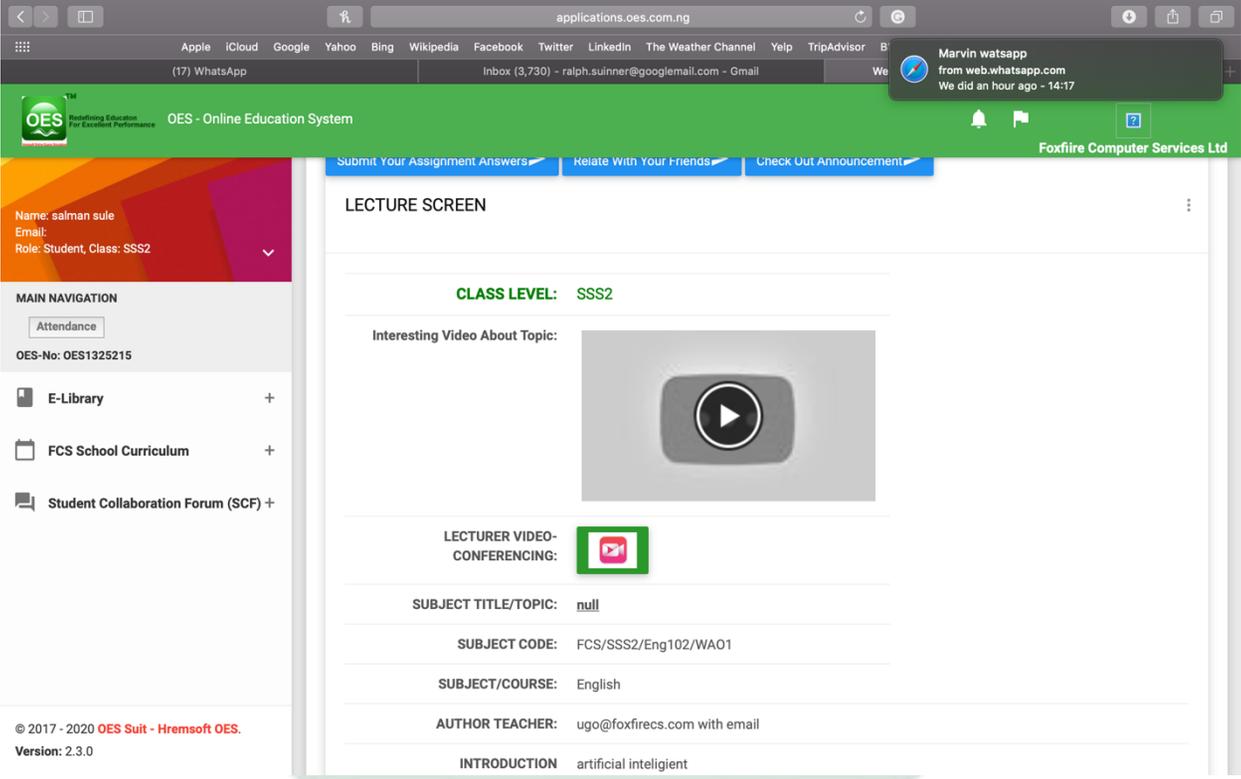
FIRST TERM, 2020/2021 ACADEMIC LECTURE

: null
Class: SSS2
Teacher: with email
read
Button

English:
null
Class: SSS2
Teacher: ugo@foxfirecs.com with email
artificial inteligent
Button

© 2017 - 2020 OES Suit - Hemsoft OES.
Version: 2.3.0

5. Click play on the **Interesting Video About Topic** to the lecture video from youtube.



applications.oes.com.ng

Apple iCloud Google Yahoo Bing Wikipedia Facebook Twitter LinkedIn The Weather Channel Yelp TripAdvisor B

(17) WhatsApp

Inbox (3,730) - ralph.sunner@googlemail.com - Gmail

Marvin whatsapp from web.whatsapp.com We did an hour ago - 14:17

OES™ Redefining Education For Excellent Performance

OES - Online Education System

Submit Your Assignment Answers

Relate With Your Friends

Check Out Announcement

Foxfire Computer Services Ltd

Name: salman sule
Email:
Role: Student, Class: SSS2

MAIN NAVIGATION

Attendance

OES-No: OES1325215

E-Library +

FCS School Curriculum +

Student Collaboration Forum (SCF) +

© 2017 - 2020 OES Suit - Hemsoft OES.
Version: 2.3.0

LECTURE SCREEN

CLASS LEVEL: SSS2

Interesting Video About Topic:

LECTURER VIDEO-CONFERENCING:

SUBJECT TITLE/TOPIC: null

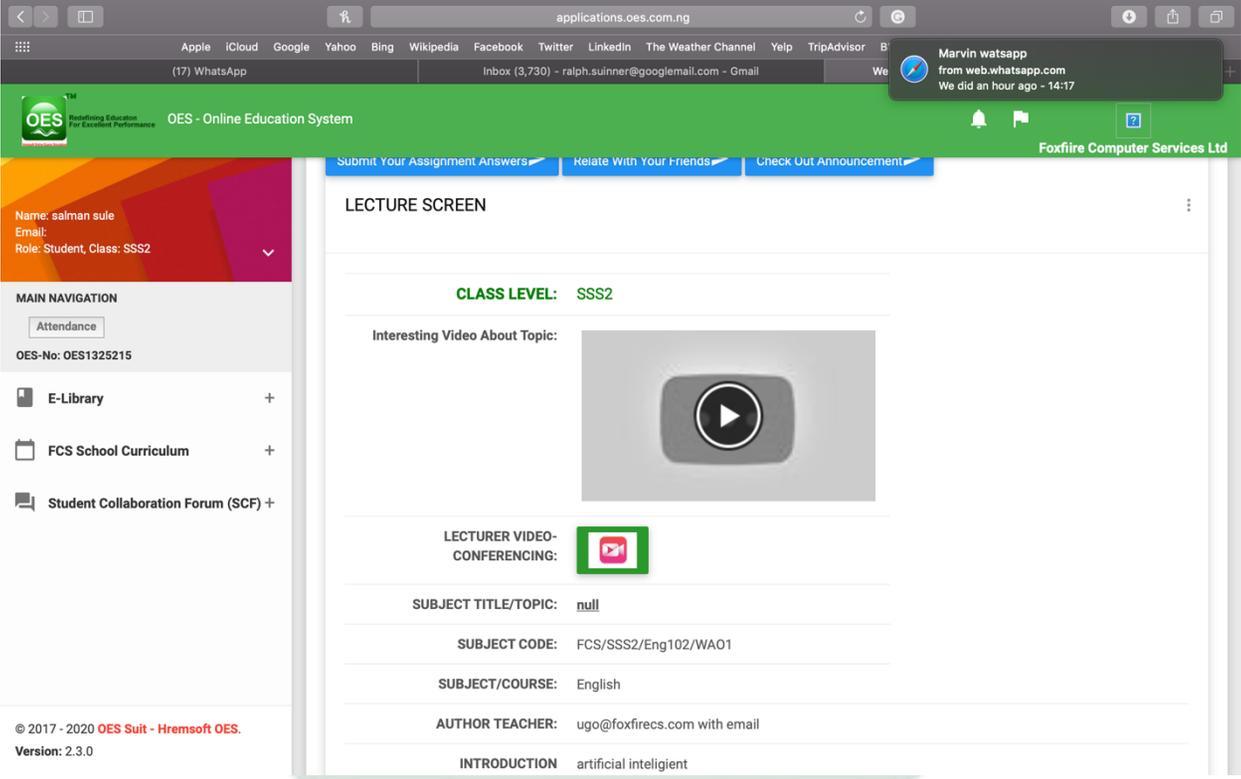
SUBJECT CODE: FCS/SSS2/Eng102/WA01

SUBJECT/COURSE: English

AUTHOR TEACHER: ugo@foxfirecs.com with email

INTRODUCTION: artificial inteligient

6. Click **LECTURER VIDEO-CONFERENCING** icon to join the live lecture.



The screenshot shows a web browser window displaying the OES Online Education System interface. The browser address bar shows 'applications.oes.com.ng'. The page header includes the OES logo and the text 'OES - Online Education System'. A navigation bar contains links for 'Submit Your Assignment Answers', 'Relate With Your Friends', and 'Check Out Announcement'. The main content area is titled 'LECTURE SCREEN' and displays the following information:

- CLASS LEVEL:** SSS2
- Interesting Video About Topic:** A video player with a play button icon.
- LECTURER VIDEO-CONFERENCING:** A red icon with a white play button.
- SUBJECT TITLE/TOPIC:** null
- SUBJECT CODE:** FCS/SSS2/Eng102/WA01
- SUBJECT/COURSE:** English
- AUTHOR TEACHER:** ugo@foxfirecs.com with email
- INTRODUCTION:** artificial inteligient

The footer of the page contains the copyright information: © 2017 - 2020 OES Suit - Hemsoft OES. Version: 2.3.0.



7. Click **DOWNLOADABLE POWERPOINT/WORD PREPARED** icon to download the lecture note.

The screenshot shows a web browser window displaying the OES application. The browser's address bar shows 'applications.oes.com.ng'. The page header is green and contains the OES logo, the text 'OES - Online Education System', and the name 'Foxfire Computer Services Ltd'. A user profile dropdown is visible on the left, showing 'Name: salman sule', 'Email:', and 'Role: Student, Class: SSS2'. Below this is a 'MAIN NAVIGATION' menu with items like 'Attendance', 'E-Library', 'FCS School Curriculum', and 'Student Collaboration Forum (SCF)'. The main content area displays a 'School Classroom Lecture Assignment' with the following details:

- SUBJECT TITLE/TOPIC:** null
- SUBJECT CODE:** FCS/SSS2/Eng102/WA01
- SUBJECT/COURSE:** English
- AUTHOR TEACHER:** ugo@foxfirecs.com with email
- INTRODUCTION:** artificial inteligient
- TERM :** term 1
- SESSION PREPARED:** 2020/2021
- DOWNLOADABLE POWERPOINT/WORD PREPARED:** [PRESENTATION UPDATE 4 OES.pptx](#)
- DOWNLOADABLE PDF/WORD PREPARED:** [OES Proposal 2 \(1\).docx](#)

At the bottom left, the copyright notice reads '© 2017 - 2020 OES Suit - Hremsoft OES. Version: 2.3.0'. At the bottom center, the text 'School Classroom Lecture Assignment' is displayed.



8. Click **DOWNLOADABLE PDF/WORD PREPARED** icon to download the lecture note in PDF or Word.

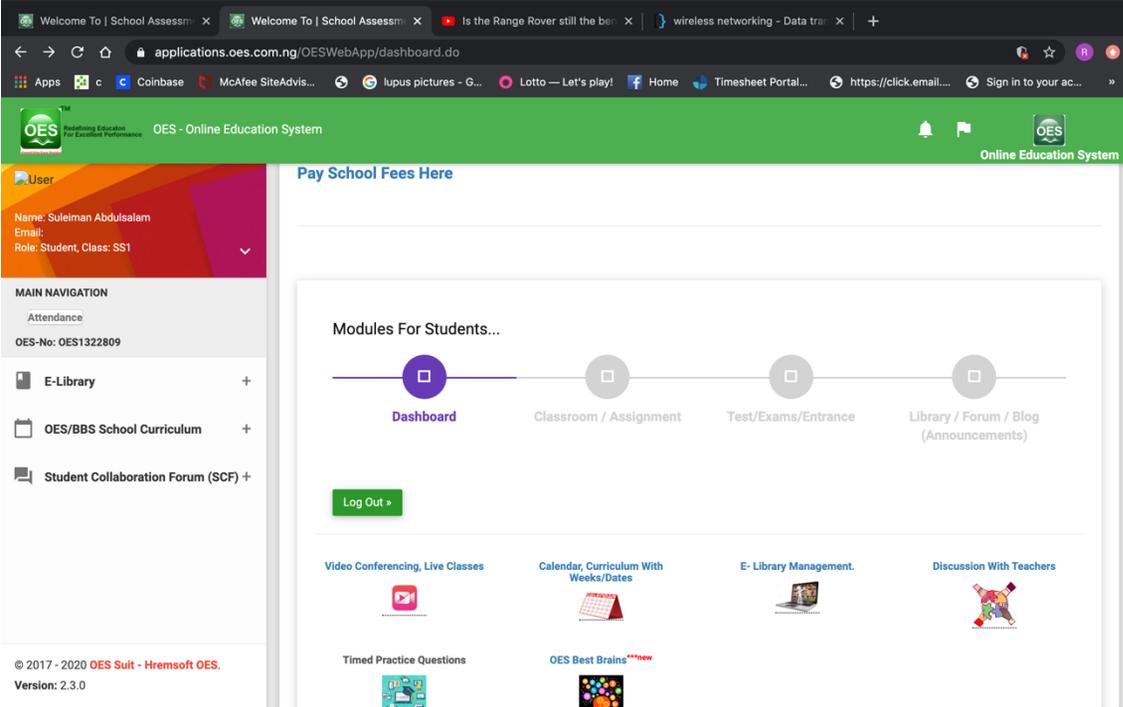
The screenshot shows a web browser window displaying the OES application. The browser's address bar shows 'applications.oes.com.ng'. The page header is green and contains the OES logo, the text 'OES - Online Education System', and the name 'Foxfire Computer Services Ltd'. Below the header, there is a user profile section with the name 'salman sule', email, and role 'Student, Class: SSS2'. A 'MAIN NAVIGATION' menu includes 'Attendance', 'E-Library', 'FCS School Curriculum', and 'Student Collaboration Forum (SCF)'. The main content area displays a list of resources with the following details:

SUBJECT TITLE/TOPIC:	null
SUBJECT CODE:	FCS/SSS2/Eng102/WA01
SUBJECT/COURSE:	English
AUTHOR TEACHER:	ugo@foxfirecs.com with email
INTRODUCTION	artificial inteligient
TERM :	term 1
SESSION PREPARED:	2020/2021
DOWNLOADABLE POWERPOINT/WORD PREPARED:	PRESENTATION UPDATE 4 OES.pptx
DOWNLOADABLE PDF/WORD PREPARED:	OES Proposal 2 (1).docx

At the bottom of the page, there is a footer with the text '© 2017 - 2020 OES Suit - Hremsoft OES. Version: 2.3.0' and a 'School Classroom Lecture Assignment' section.

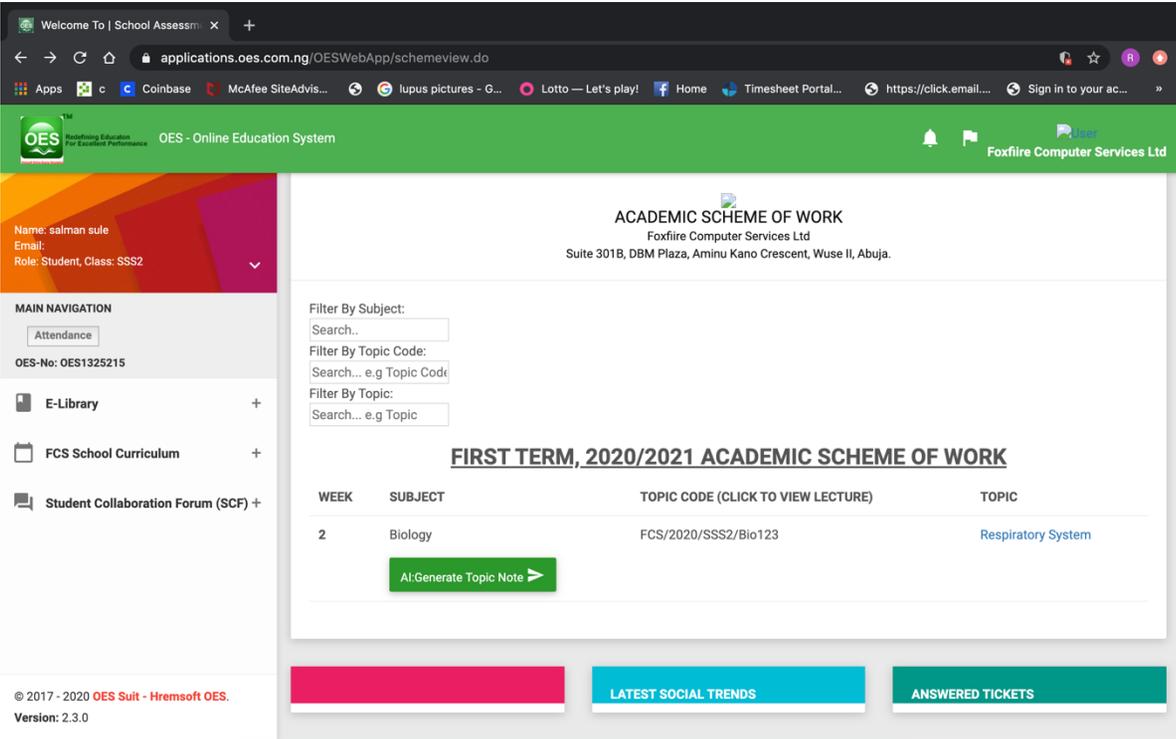
2.3.2 Assignment management

1. From your dashboard, click **School Curriculum** on the left corner.



Welcome To | School Assessm... Welcome To | School Assessm... Is the Range Rover still the be... wireless networking - Data tra...
applications.oes.com.ng/OESWebApp/dashboard.do
Apps Coinbase McAfee SiteAdvis... lupus pictures - G... Lotto — Let's play! Home Timesheet Portal... https://click.email... Sign in to your ac...
OES™ Hemsoft Online Exams Simulation OES - Online Education System Online Education System
User
Name: Suleiman Abdulsalam
Email:
Role: Student, Class: SS1
MAIN NAVIGATION
Attendance
OES-No: OES1322809
E-Library +
OES/BBS School Curriculum +
Student Collaboration Forum (SCF) +
Pay School Fees Here
Modules For Students...
Dashboard Classroom / Assignment Test/Exams/Entrance Library / Forum / Blog (Announcements)
Log Out >
Video Conferencing, Live Classes Calendar, Curriculum With Weeks/Dates E- Library Management. Discussion With Teachers
Timed Practice Questions OES Best Brains**new
© 2017 - 2020 OES Suit - Hemsoft OES. Version: 2.3.0

2. Click the **Topic** given to you by your teacher from the list of topics.



Welcome To | School Assessm... x +

applications.oes.com.ng/OESWebApp/schemeview.do

OES - Online Education System

Foxfire Computer Services Ltd

Name: salman sule
Email:
Role: Student, Class: SSS2

MAIN NAVIGATION

Attendance

OES-No: OES1325215

E-Library +

FCS School Curriculum +

Student Collaboration Forum (SCF) +

ACADEMIC SCHEME OF WORK
Foxfire Computer Services Ltd
Suite 301B, DBM Plaza, Aminu Kano Crescent, Wuse II, Abuja.

Filter By Subject:
Search..

Filter By Topic Code:
Search... e.g Topic Code

Filter By Topic:
Search... e.g Topic

FIRST TERM, 2020/2021 ACADEMIC SCHEME OF WORK

WEEK	SUBJECT	TOPIC CODE (CLICK TO VIEW LECTURE)	TOPIC
2	Biology	FCS/2020/SSS2/Bio123	Respiratory System

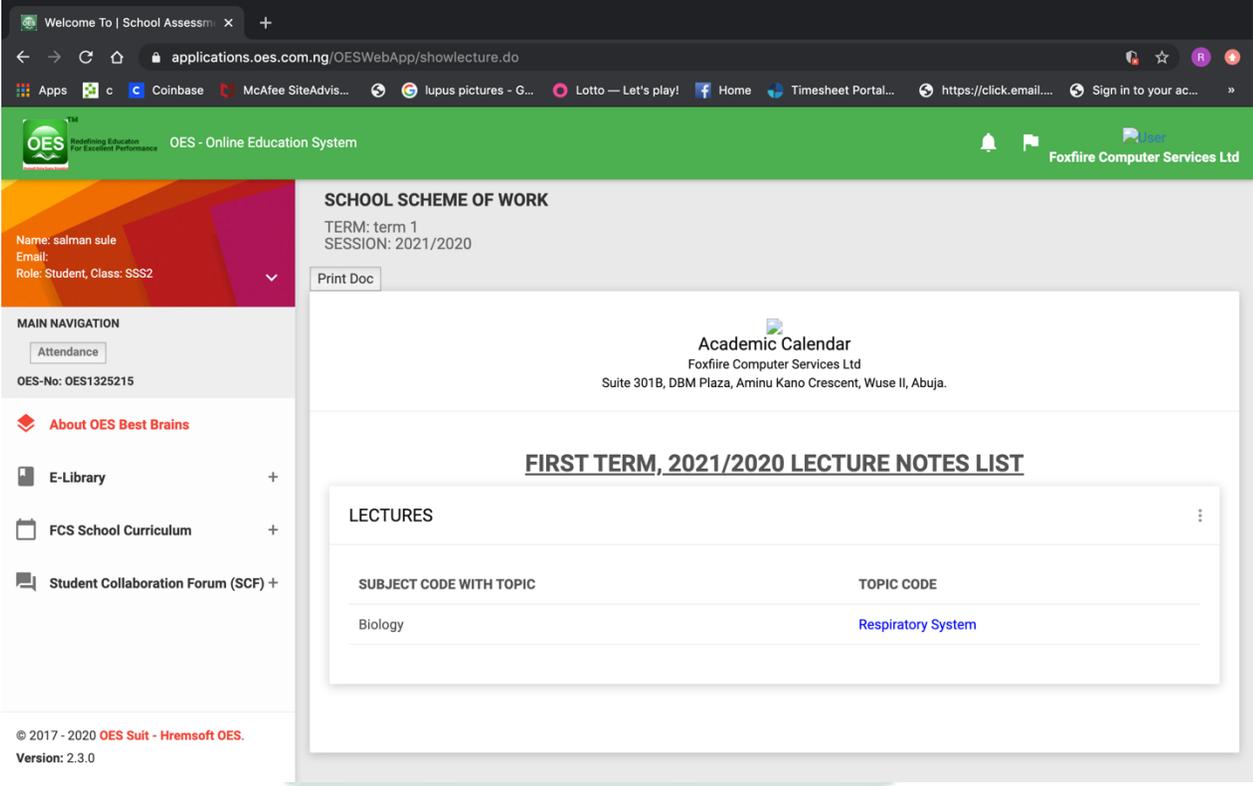
AI:Generate Topic Note >

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Version: 2.3.0

LATEST SOCIAL TRENDS

ANSWERED TICKETS

3. Click the **Topic** from the list of **TOPIC CODE**.



Welcome To | School Assessment | applications.oes.com.ng/OESWebApp/showlecture.do

OES - Online Education System

Name: salman sule
Email:
Role: Student, Class: SSS2

MAIN NAVIGATION
Attendance
OES-No: OES1325215

About OES Best Brains
E-Library +
FCS School Curriculum +
Student Collaboration Forum (SCF) +

© 2017 - 2020 OES Suit - Hrensoft OES.
Version: 2.3.0

SCHOOL SCHEME OF WORK
TERM: term 1
SESSION: 2021/2020
Print Doc

Academic Calendar
Foxfire Computer Services Ltd
Suite 301B, DBM Plaza, Aminu Kano Crescent, Wuse II, Abuja.

FIRST TERM, 2021/2020 LECTURE NOTES LIST

LECTURES

SUBJECT CODE WITH TOPIC	TOPIC CODE
Biology	Respiratory System



4. Click **Download Assignment** from this page.

The screenshot shows a web browser window with the URL `applications.oes.com.ng/OESWebApp/showlecturedetail.do`. The page header includes the OES logo and the text "OES - Online Education System". A user profile sidebar on the left shows the name "salman sule", email, and role "Student, Class: SSS2". Below this is a "MAIN NAVIGATION" menu with options: "Attendance", "E-Library", "FCS School Curriculum", and "Student Collaboration Forum (SCF)".

The main content area features a "DOWNLOADABLE PDF/WORD PREPARED:" section with a document icon and the filename "OES Proposal 2 (1).docx". Below this is a "School Classroom Lecture Assignment" section with a table:

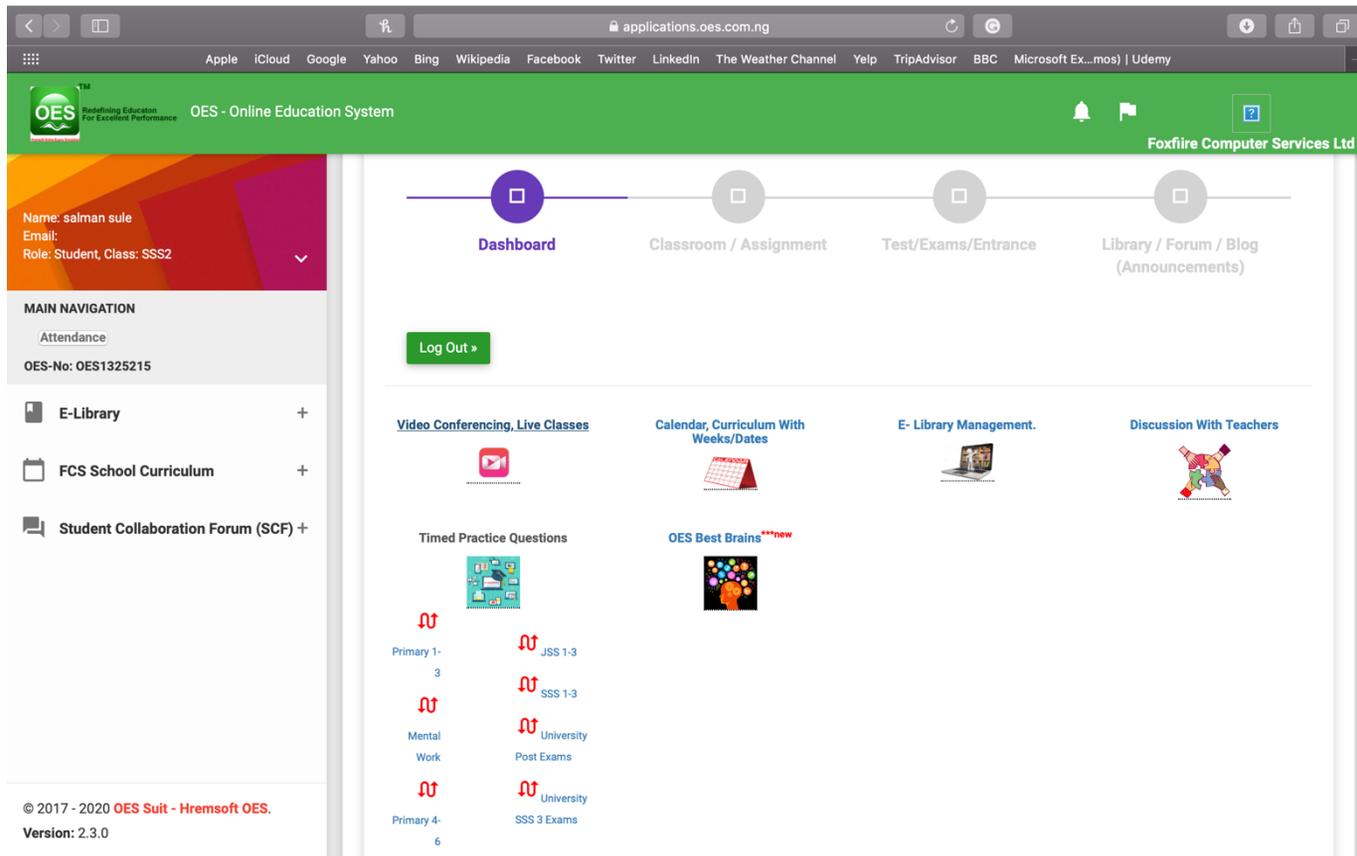
#	Subject	Content	Teacher	Start Date	On Screen Question Assignment
1	Respiratory System	Draw the human respiratory system	ugo Kalu	Wed Sep 16 16:44:38 UTC 2020	On Screen Assignment - for SSS2 on Assignment on respiratory syst

Below the table, there is a blue button labeled "Download Assignment" with a right-pointing arrow.

At the bottom of the page, there are three colored buttons: a pink one, a cyan one labeled "LATEST SOCIAL TRENDS", and a green one labeled "ANSWERED TICKETS". The footer text reads: "© 2017 - 2020 OES Suit - Hemsoft OES. Version: 2.3.0".

2.3.3 Join a Video Conferencing, Live Classes.

1. Click **Video Conferencing, Live Classes**.



The screenshot shows the OES Online Education System dashboard. The browser address bar displays 'applications.oes.com.ng'. The dashboard header includes the OES logo, the text 'OES - Online Education System', and the company name 'Foxfire Computer Services Ltd'. A user profile dropdown menu is visible on the left, showing the name 'salman sule', email, and role 'Student, Class: SSS2'. The main navigation area includes a 'Log Out' button and four primary menu items: 'Video Conferencing, Live Classes', 'Calendar, Curriculum With Weeks/Dates', 'E- Library Management.', and 'Discussion With Teachers'. Below these, there are sections for 'Timed Practice Questions' and 'OES Best Brains***new'. The 'Timed Practice Questions' section lists various levels: Primary 1-3, Mental Work, Primary 4-6, JSS 1-3, SSS 1-3, University Post Exams, and University SSS 3 Exams. The footer contains the copyright information: '© 2017 - 2020 OES Suit - Hemsoft OES. Version: 2.3.0'.



2. On this page wait for your teacher to host the meeting

